

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2017 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] Department of City and Regional Planning	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http://ects.iyte.edu.tr/
Universiteit van Amsterdam College and Graduate School of Social Sciences	NL AMSTERDO 1	Heleen Straesser Dept. Erasmus Co-ordinator H.M.Straesser@uva.nl + 31 20 525 4474/8300 Ms. Willeke Jeening Institutional Coordinator + 31 20 525 2627 W.F.Jeeninga@uva.nl	http://www.uva.nl/en/education/other-programmes/exchange/faculty-exchange-programmes/social-sciences/social-sciences.html

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	NL AMSTERD 01	0731	City and Regional Planning	1 st + 2 nd	10 (2*5)	0
NL AMSTERD 01	TR IZMIR03	581	Architecture and town planning	1 st + 2 nd	12 (2*6)	0

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	NL AMSTERD 01	0731	City and Regional Planning	Dr. Adile Avar To be appointed later 1 week/staff	
NL AMSTERD 01	TR IZMIR03	581	Architecture and Town planning	To be appointed later	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03		English	-	B1	B1
NL AMSTERD01		English		B2 -UG (required)* C1 -G (required)*	C1

- For more details on the language requirements, see the exchange website www.uva.nl/en/education/other-programmes/exchange/faculty-exchange-programmes/social-sciences/application-and-admission/application-and-admission.html

Any changes in the requirements will be communicated to the partner before the application deadline by email.

D. Additional requirements

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

NL AMSTERD01:

See <http://www.uva.nl/en/education/other-programmes/exchange/faculty-exchange-programmes/social-sciences/application-and-admission/application-and-admission.html>

- *For Bachelor students:* Having completed 120 EC with a C average (ECTS system) in a relevant discipline before starting in the Undergraduate Certificate Programme Social Sciences (for exchange students).
- *For Master students:* Having completed a bachelor's degree in a relevant field before starting in the Research Master Urban Studies as an exchange student. Exchange

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

students are accepted in this Master programme of the Graduate School of Social Sciences only.

- For students: Only native speakers of English are exempted from the English language test requirement. The test scores given above are not recommendations, but requirements
- Partners may request a waiver for the English language test in case their students can submit an equivalent score on an institutional language test or a national monitored language test
- Partners are requested to nominate their selected students before the given application deadlines by email to international-office-csw@uva.nl. For MEST students later deadlines can be given upon request
- Students submit an online application first, and then send in their paper application (hard copy) signed by the partner institution and with official transcripts enclosed to the UvA International Office Social Sciences. Partners may send the paper application with official transcript by email to international-office-csw@uva.nl as well

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
NL AMSTERD01	May 1st	October 1st

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within;

TR IZMIR03: [5] weeks.

NL AMSTERD01: 4 weeks

3. A Transcript of Records will be issued by the receiving institution no later than;

TR IZMIR03: [5] weeks.

NL AMST: 5 weeks

after the assessment period has finished at the receiving HEI.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral

termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR IZMIR03:

http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce

NL AMSTERD01: <http://student.uva.nl/ucp/az/item/grading-table.html>

UvA Grades	UvA Letter	Grade point	UvA Descriptive grade	Grade point	UK Letter*	US Letter*
9.0 - 10.0	A+	9.5	Excellent	9.0	A+	A+
8.5 - 8.9	A	8.5				
8.3 - 8.4	A-	8.0	Good	8.0	A	A
8.0 - 8.2						
7.8 - 7.9						
7.5 - 7.7	B+	7.5	Satisfactory	7.0	B	B+
7.3 - 7.4						
7.0 - 7.2	B	7.1	Sufficient	6.0	D	C
6.7 - 6.9	B-	6.8				
6.5 - 6.6	C+	6.5				
6.4						
6.1 - 6.3	C	6.0	Fail	4.0	E	D
5.5 - 6.0						
4.6 - 5.4	D	5.0	Fail	4.0	F	F
1.0 - 4.5	F	4.0				

* The given conversion scheme is suggested for broad orientation purposes only. For more information on the Dutch grading culture in comparison to other cultures, please consult www.nuffic.nl.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr	http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145

	Tel: +90 232 750 78 91	
NL AMSTERD01	<u>International-office-csw@uva.nl</u> T: + 31 20 525 8300	http://www.uva.nl/en/education/other-programmes/practical-matters/visas-and-permits/visas-and-permits.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<u>incoming-erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	Insurance cover is not automatically provided. http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&Islem=SigortalIngilizce
NL AMSTERD01	<u>International-office-csw@uva.nl</u> T: + 31 20 525 8300	http://www.uva.nl/en/education/other-programmes/practical-matters/insurance/insurance.html

4. Housing


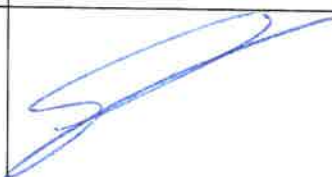
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<u>incoming-erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&Islem=BarinmaIngilizce
NL AMSTERD01	<u>International-office-csw@uva.nl</u>	http://www.uva.nl/en/education/other-programmes/practical-

	T: + 31 20 525 8300	matters/housing/housing.html
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	18-07-2014	
NL AMSTERD01	Prof. Dr. E.H.F. de Haan Dean Faculty of Social and Behavioural Sciences	03-07-2014	

⁴ Scanned signatures are accepted