

Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü- IYTE [Izmir Institute of Technology- IZTECH] Department of Mechanical Engineering Department of Material Science and Engineering Department of Mechanical Engineering	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu .tr +90 232 750 7892 For incoming-students to IYTE: Incoming- erasmus@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http:// ects.iyte.edu.tr/
Ecole normale supérieure de Cachan	F CACHAN03	Mrs Bogdana Neuville Head of international affairs / Erasmus coordinator	www.ens-cachan.fr

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		61 avenue du Président Wilson 94235 Cachan Email : ri@ens-cachan.fr Phone : +33 1 47 40 21 71	
	[...]		

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]		Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	F CACHAN03	0715	Mechanical Engineering	2 nd 3 th	24 (4*6)	To be determined
		0722	Material Science and Engineering	2 nd 3 th	12 (2*6)	To be determined
F CACHAN03	TR IZMIR03	0715	Mechanical Engineering**	2 nd 3 th	12 (2*6)	To be determined
		0722	Material Science and Engineering**	2 nd 3 th	12 (2*6)	To be determined

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

** 2 of the 4 graduate students from Izmir Institute of Technology, Mechanical Engineering Department will study in the field of Materials Science at Ecole Normale Supérieure de Cachan.

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
TR IZMIR03	F CACHAN03	0722	Material Science and Engineering	1 lecturer 1 week 8 hours minimum	To be determined
F CACHAN03	TR IZMIR03	0715	Mechanical Engineering	1 lecturer 1 week 8 hours minimum	To be determined
		0722	Material Science and Engineering	1 lecturer 1 week 8 hours minimum	To be determined

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies <i>Minimum recommended level: B1</i>	Staff Mobility for Teaching <i>Minimum recommended level: B2</i>
TR IZMIR03		English	-	B1	B1
F CACHAN03		French	English	According to the concerned department requirement	According to the concerned department requirement

D. Additional requirements

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

F CACHAN03 : The ENS Cachan language department organizes languages classes for international students and staff throughout the academic year.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Coursework : an excellent knowledge of the teaching language (French or English) of the concerned academic programme is required. The teaching language is mentioned on each academic programme and/or department's website.

Research training : a basic knowledge of French may be sufficient for candidates proposing scientific research projects. Good knowledge of English is required.

ENS Cachan is very attached to offer disabled students the best study and living conditions. Disabled students should specify at the moment of the application, in order for us to be able to arrange most suitable conditions.

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
F CACHAN03	May, 30th	October, 30th

[to be adapted in case of a trimester system]*

2. The receiving Institution will send its decision within;

TR IZMIR03: [5] weeks.

F CACHAN03 : 4 weeks

3. A Transcript of Records will be issued by the receiving institution no later than;

TR IZMIR03: [5] weeks.

F CACHAN03 : 5 weeks

after the assessment period has finished at the receiving HEI.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that

a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

TR IZMIR03:

http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce

F CACHAN03

1 academic year =60 ECTS

1 ECTS = about 10 teaching hours (personal work not included)

Notation system : from 0 to 20

Pass mark per course : 10

To pass an exam, the student has to achieve a mark from 10 to 20. It is generally considered that: 0-9 (fail), 10-11 (sufficient), 12-13 (satisfactory), 14-16 (good), 17-18 (very good) and 19-20 (outstanding).

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁴. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145

⁴ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

F CACHAN03	International affairs office Phone number : +33 1 47 40 21 71 e-mail address : rl@ens-cachan.fr	http://www.ens-cachan.fr/version-anglaise/profiles/comin-to-the-ens-cachan-students/practical-information/visa-and-residence-permits-32715.kjsp?RH=1210686287759
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	Insurance cover is not automatically provided. http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilericin&Islem=SigortaIngilizce
F CACHAN03	International affairs office Phone number : +33 1 47 40 21 71 e-mail address : rl@ens-cachan.fr	http://www.ens-cachan.fr/adminsite/objetspartages/liste_fichiergw.jsp?OBJET=DOCUMENT&CODE=1342441623791&LANGUE=0

4. Housing





The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilericin&Islem=BarinmaIngilizce

F CACHAN03	International affairs office Phone number : +33 1 47 40 21 71 e-mail address : ri@ens-cachan.fr	http://www.ens-cachan.fr/version-francaise/campus/hebergement-et-restauration/
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	13-05-14	 
F CACHAN03	Mrs Bogdana Neuville Head of international affairs	15.05.2014	 

⁵ Scanned signatures are accepted