



# Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
MCI Management Center Innsbruck	A INNSBRU 08	Dr. Susanne Lichtmanegger, Head International Relations  Universitaetsstr. 15. 6020 Innsbruck, Austria  Phone: +43 512 2070 1610  e-mail: <a href="mailto:international@mci.edu">international@mci.edu</a>	<a href="http://www.mci.edu/international">www.mci.edu/international</a>
Izmir Institute of Technology  Department of Electric and Communication Engineering Department of Chemical Engineering Department of Mechanical Engineering Department of Food Engineering Department of Environmental Engineering Department of Molecular Biology and Genetics	TR IZMIR03	Mehtap Emirdağ Eanes, Director IRO, <a href="mailto:mehtapemirdag@iyte.edu.tr">mehtapemirdag@iyte.edu.tr</a> +907507892, +90750 78 91 (for incoming students)	<a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Trainees hips*
A INNSBRU 08	TR IZMIR03	443	Environmental Engineering	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	
A INNSBRU 08	TR IZMIR03	522	Electrical Engineering	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	
TR IZMIR03	A INNSBRU 08	0714	Electric and Communication Engineering	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	
A INNSBRU 08	TR IZMIR03	521	Mechanics & Metal Work	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	
TR IZMIR03	A INNSBRU 08	0715	Mechanical Engineering	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	
A INNSBRU 08	TR IZMIR03	541	Food Science & Technology (Food & Biosource Technologies) <sup>2</sup>	1 <sup>st</sup>	3 (2 x 6 months = 12 months)	
TR IZMIR03	A INNSBRU 08	0721	Food Engineering	1 <sup>st</sup>	3 (2 x 6 months = 12 months)	
A INNSBRU 08	TR IZMIR03	524	Environmental Engineering <sup>3</sup>	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	
TR IZMIR03	A INNSBRU 08	524	Chemical Engineering	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	
A INNSBRU 08	TR IZMIR03	4211	Biotechnology	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	
TR IZMIR03	A INNSBRU 08	4211	Molecular Biology & Genetics	1 <sup>st</sup>	2 (2 x 6 months = 12 months)	

\* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they

<sup>1</sup> Two students selected from IYTE as Erasmus Students could study at MCI only for the fall semester.

<sup>2</sup> The spots are open to the students studying Food and Biosource Technologies at MCI. The students will take courses preferably from the Chemical Engineering Department at Izmir Institute of Technology.

<sup>3</sup> The spots are open to the students of Environmental Energy Engineering at MCI. The students will take courses preferably from the Chemical Engineering Department at Izmir Institute of Technology.

intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
A INNSBRU 08	TR IZMIR03	443	Environmental Engineering	2 weeks 1 staff	
		524	Chemical and process	2 weeks 1 staff	
		521	Mechanics & Metal Work	2 weeks 1 staff	
		541	Food Science & Technology (Food & Biosource Technologies)	2 weeks 1 staff	
		4211	Biotechnology	2 weeks 1 staff	
		524	Electrical Engineering	2 weeks 1 staff	
TR IZMIR03	A INNSBRU 08	0521	Environmental Engineering	2 weeks 1 staff	
		0711	Chemical Engineering	2 weeks 1 staff	
		0714	Electric and Communication Engineering	2 weeks 1 staff	
		0715	Mechanical Engineering	2 weeks 1 staff	
		0721	Food Engineering	2 weeks 1 staff	
		4211	Molecular Biology & Genetics	2 weeks 1 staff	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
A INNSBRU08		German	English	B2	B2
TR IZMIR03		English	-	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

*Orientation Week is compulsory for incoming students*

TR IZMIR03: Institution have **NO infrastructure to welcome students and staff with disabilities**

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A INNSBRU08	MID OCTOBER	MID APRIL
TR IZMIR03	DECEMBER 1ST	JUNE 1ST

academic calendar: September/October – December/January      March-June  
<https://www.mci.edu/en/international/students/exchange-students/academic-calendar>

2. The receiving institution will send its decision within 8 weeks.  
**TR IZMIR03:** The receiving institution will send its decision within 5 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.  
**TR IZMIR03:** A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
 In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## F. Information

### 1. Grading systems of the institutions

Grades 1 through 5 (5 is the only failing grade)

TR IZMIR03: <http://ects.iyte.edu.tr/>

[http://ects.iyte.edu.tr/Bilgilengilizce.aspx?n\\_id=menuErasmus&Islem=AKTSNotCevrimingilizce](http://ects.iyte.edu.tr/Bilgilengilizce.aspx?n_id=menuErasmus&Islem=AKTSNotCevrimingilizce)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A INNSBRU08	Incoming Exchange Coordinator, <a href="mailto:exchange@mci.edu">exchange@mci.edu</a> +43/512/2070-1622	<a href="http://www.mci.edu/en/international/students/exchange-students/visa-requirements">http://www.mci.edu/en/international/students/exchange-students/visa-requirements</a>
TR IZMIR03	Özge Topcuoğlu  <a href="mailto:incoming-erasmus@iyte.edu.tr">incoming- erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>  <a href="http://ects.iyte.edu.tr/Aboutingilizce.aspx?m=1145">http://ects.iyte.edu.tr/Aboutingilizce.aspx?m=1145</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A INNSBRU08	Incoming Exchange Coordinator, <a href="mailto:exchange@mci.edu">exchange@mci.edu</a> +43/512/2070-1622	<a href="http://www.oead.at/welcome-to-austria/legal-practical-issues/insurance/EN/">http://www.oead.at/welcome-to-austria/legal-practical-issues/insurance/EN/</a>

TR IZMIR03	<p>Özge Topcuoğlu</p> <p><b>Insurance cover is not automatically provided.</b></p> <p>incoming- erasmus@iyte.edu.tr</p> <p>Tel: +90 232 750 78 91</p>	<p><a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a></p> <p><a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=SigortaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=SigortaIngilizce</a></p>
------------	---	---



#### 4. Housing

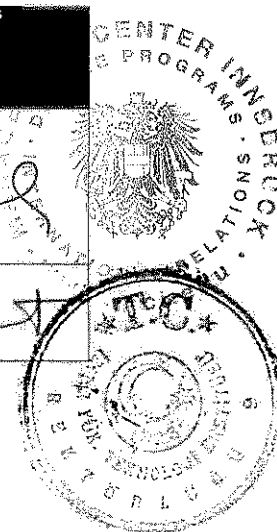
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A INNSBRU08	<p>Incoming Exchange Coordinator,</p> <p>exchange@mci.edu</p> <p>+43/512/2070-1622</p>	<p><a href="http://www.mci.edu/en/international/students/exchange-students/accommodation-exchange-students">http://www.mci.edu/en/international/students/exchange-students/accommodation-exchange-students</a></p>
TR IZMIR03	<p>Özge Topcuoğlu</p> <p>incoming- erasmus@iyte.edu.tr</p> <p>Tel: +90 232 750 78 91</p>	<p><a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a></p> <p><a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=BarinmaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=BarinmaIngilizce</a></p>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
A INNSBRU 08	<p>Dr. Susanne Lichtmannegger, Head International Relations</p> <p>Phone: +43 512 2070 1610</p> <p>e-mail: <a href="mailto:international@mci.edu">international@mci.edu</a></p>	07.01 2013	
TR IZMIR03	<p>Prof. Dr. Sedat AKKURT</p> <p>Vice-Rector</p>	30-12- 2013	



<sup>5</sup> Scanned signatures are accepted