

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] Department of Architecture	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http://ects.iyte.edu.tr/
Hochschule Koblenz University of Applied Sciences <i>Department of Architecture</i>	D KOBLENZ01	Prof. Dagmar Eisermann <i>Representative for International Affairs</i> Konrad-Zuse-Straße 1 D - 56075 Koblenz Germany archinternational@hs-koblenz.de Phone: +49 261 95 28 603 Fax: +49 261 95 28 647	http://www.hs-koblenz.de/architektur

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCE D]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	D KOBLENZ01	0731	Architecture	1 st	2 x 6 months	
D KOBLENZ01	TR IZMIR03	0731	Architecture and town planning	1 st , 2 nd	2 x 6 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	D KOBLENZ01	0731	Architecture	1 lecturer 2 weeks	to be agreed
D KOBLENZ01	TR IZMIR03	0731	Architecture and town planning	average duration: 5 days teaching hours: at least 8	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03		English	-	B1	B1
D KOBLENZ01		German	English	B2 - German B1 - English	B2 - English

D KOBLENZ01

Courses offered at University of Applied Sciences - Koblenz are normally taught in German. However, the Faculty of Architecture and Civil Engineering offers exchange students selected course units in English. Information concerning these courses and other academic matters can be obtained at the web site of the faculty:

<http://www.hs-koblenz.de/rmc/fachbereiche/bauwesen/architektur/archinternational/>

For further assistance please contact: archinternational@hs-koblenz.de

D. Additional requirements

TR IZMIR03:

Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

D KOBLENZ01

Student mentors help incoming students with settling in. Additionally a pre-semester orientation week provides help with all administrative issues as well as an introduction to the academic specifics of the university.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Our incoming student adviser assists with the selection of courses. Students whose level of German is B1 or lower are strongly encouraged to participate in our German language courses for international students.

The University of Applied Sciences – Koblenz welcomes students and staff with disabilities. Wheelchair access to all parts of our buildings is provided. Students with disabilities should contact us well in advance so that specific arrangements may be made (e.g. digitalised media for the visually impaired, individual tutor support etc.)

A limited number of apartments in our student dormitories are fully accessible for disabled persons. Please note that not all apartments our dormitories provide convenient arrangements for disabled students. Early information is therefore essential.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
D KOBLENZ01	June 15 th	December 15 th

2. The receiving institution will send its decision within;

TR IZMIR03:

[5] weeks

D KOBLENZ01:

The receiving institution will send its decision within six weeks.

3. A Transcript of Records will be issued by the receiving institution no later than;

TR IZMIR03:

[5] weeks after the assessment period has finished at the receiving HEI.

D KOBLENZ01:

A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI. Please note that some delays may occur due to national holidays or winter / summer vacation

4. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force the full duration of the ERASMUS+ Programme. In case of a prior termination, a written notice of at least one academic year should be sent to the partner university. Any additions and/or amendments should be agreed upon in writing at least one academic year before it will come into effect. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR IZMIR03:

http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce

D KOBLENZ01:

The The German scale of grades is from 1 to 5:

1,0 and 1,3	means	EXCELLENT
1,7 and 2,0	means	VERY GOOD
2,3 and 2,7	means	GOOD
3,0 and 3,3	means	SATISFACTORY
3,7 and 4,0	means	SUFFICIENT
5,0	means	FAILED
a	means	PASS

If a course is graded with 4 or above then you have passed and will receive credits for the course.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145
D KOBLENZ01	Federal Foreign Office International Office Further assistanc: Ms. Janina Hertel: hertel@hs-koblenz.de	http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html http://www.hs-koblenz.de/en/rmc/international-programs/study-in-koblenz/exchange-program/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	Insurance cover is not automatically provided. http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&Islem=SigortaIngilizce
D KOBLENZ01	European Commision (Employment, Social Affairs & Inclusion) International Office Further assistanc: Ms. Janina Hertel: hertel@hs-koblenz.de	http://ec.europa.eu/social/main.jsp?langId=en&catId=559 http://www.hs-koblenz.de/en/rmc/international-programs/study-in-koblenz/exchange-program/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&Islem=B arinmaIngilizce
D KOBLENZ01	International Office Further assistanc: Ms. Janina Hertel: hertel@hs-koblenz.de	http://www.hs-koblenz.de/en/rmc/international-programs/study-in-koblenz/exchange-program/preparing-to-study-in-koblenz/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	06. Feb 2014	
D KOBLENZ01	Prof. Dr. Detlev Borstell <i>Representative for International Affairs</i> Konrad-Zuse-Straße 1 D - 56075 Koblenz Germany borstell@hs-koblenz.de Phone: +49 261 95 28 416 Fax: +49 261 95 28 499	28.1.14	 <small>Prof. Dr. Detlev Borstell Representative for International Affairs University of Applied Sciences</small>

⁴ Scanned signatures are accepted