

**Erasmus+ Programme**  
**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2015-2021**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

| Name of the institution<br>(and department, where relevant)                     | Erasmus code       | Contact details<br>(email, phone)   | Website<br>(eg. of the course catalogue)   |
|---|--------------------|---|--|
| İzmir Yüksek Teknoloji Enstitüsü-IYTE<br>[Izmir Institute of Technology-IZTECH] | <b>TR IZMIR03</b>  | <b>Institutional Coordinator</b><br>Prof. Mehtap Emirdağ Eanes<br>Tel: +90 232 750 7892<br><a href="mailto:erasmuskoordinat@iyte.edu.tr">erasmuskoordinat@iyte.edu.tr</a>   | <a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a><br><a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a><br><a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketililigi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketililigi-3/</a> |
|   |                    | <b>For incoming-students to IYTE:</b><br><br>incoming-erasmus@iyte.edu.tr<br>Tel: +90 232 750 78 91   |  |
| <b>Department of Electrical and Electronics Engineering</b>                     |                    | <b>Departmental Coordinator</b><br>Asst.Prof.Dr. Fatih Yaman<br>Tel: +90 232 750 6596<br><a href="mailto:fatihyaman@iyte.edu.tr">fatihyaman@iyte.edu.tr</a>   |  |
| UNIVERSITY OF PALERMO   | <b>I PALERMO01</b> | <b>Institutional Coordinator</b><br>Prof.Ada Maria Florena<br><i>Vice-Rector for International Mobility</i><br><br>Dr. A.M. Adriana Ragonese<br><i>Head of UOA International Mobility and of the Erasmus Office</i><br><br>Piazza Marina,61 – 90133<br>Palermo ITALY<br><br>Tel. +39 091 238 93740<br>Email: <a href="mailto:relinter@unipa.it">relinter@unipa.it</a> | <a href="http://offweb.unipa.it/">http://offweb.unipa.it/</a><br><br><a href="http://portale.unipa.it/internationalstudents/EducationalOffer/">http://portale.unipa.it/internationalstudents/EducationalOffer/</a>   |
|   |                    | <b>Departmental Coordinator</b><br><br>Email: <a href="mailto:eleonora.rivasanseverino@unipa.it">eleonora.rivasanseverino@unipa.it</a>  |  |

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility for Studies

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>[ISCED]      | Student Mobility for Traineeships | Student Mobility for Study Subject area name      | Study cycle     |                 |                 | Number of student mobility periods  |             |             |
|---|---|-----------------------------------|-----------------------------------|---|-----------------|-----------------|-----------------|---|-------------|-------------|
|   |   |                                   |                                   |   | 1 <sup>st</sup> | 2 <sup>nd</sup> | 3 <sup>rd</sup> | [total number of months of the study periods or average duration per study cycle] |             |             |
| TR IZMIR03  | I PALERMO01                                       | 713                               | To be agreed                      |   | 2               | 2               | 2               | 12<br>(2*6)   | 12<br>(2*6) | 12<br>(2*6) |
| I PALERMO01                                       | TR IZMIR03  | 715<br>Electronics and automation | To be agreed                      | IZTECH:<br>Electrical and Electronics Engineering | 2               | 2               | 2               | 12  | 12          | 12          |

### Staff Mobility for Teaching

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>[ISCED] | Subject area name          | Number of staff mobility periods | Total number of days of teaching periods or average duration |
|---|---|------------------------------|----------------------------|----------------------------------|--|
| TR IZMIR03  | I PALERMO01                                       | 713                          | Electricity and energy     | 1                                | 7 days<br>(8 teaching hours per week)                        |
| I PALERMO01                                       | TR IZMIR03  | 715                          | Electronics and automation | 1                                | 7 days   |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level                       |  |
|---|---------------------------|---------------------------|---|--|
|   |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| TR IZMIR03                              | English                   |                           | B1  | B1   |
| I PALERMO01                             | Italian                   | English                   | B1  | B1   |

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

##### **Additional requirements at I PALERMO01**

The University of Palermo has the infrastructure to welcome students and staff with disabilities. See table below for contact details.

| <b>Institution</b><br>[Erasmus code] | <b>Contact details</b><br>(email, phone)   | <b>Website for information</b>                        |
|--------------------------------------|--|---|
| I PALERMO01                          | <a href="mailto:giulia.ingrassia@unipa.it">giulia.ingrassia@unipa.it</a><br>+39 091 23862419 | <a href="http://tud.unipa.it">http://tud.unipa.it</a> |

##### **Additional requirements at TR IZMIR03:**

İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

| <b>Institution</b><br>[Erasmus code] | <b>Contact details</b><br>(email, phone)   | <b>Website for information</b>   |
|--------------------------------------|--|--|
| TR IZMIR03                           | <a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a><br>Tel: +90 232 750 78 91 | <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a><br><br><a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliqi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliqi-3/</a> |

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| <b>Receiving institution</b><br>[Erasmus code] | <b>Autumn term</b><br>[month] | <b>Spring term</b><br>[month] |
|--|-------------------------------|-------------------------------|
| TR IZMIR03                                     | June 1st                      | December 1st                  |
| I PALERMO01                                    | 30 <sup>th</sup> JUNE         | 30 <sup>th</sup> OCTOBER      |

2. The receiving institution will send its decision within six weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.* Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

| Institution<br>[Erasmus code] | Grading system   |
|-------------------------------|--|
| I PALERMO01                   | <p>Examinations are graded according to a scale ranging from 0 to 30, with 18 as a pass mark. A "cum laude" may be added to the highest grade (30; 30 e lode) as a mention of special distinction. All examination results are used to calculate the overall degree mark on a scale of 0 – 110. The final result is based on exam results plus the presentation of a project or dissertation in front of a Board of Examiners. The pass mark is 66 and students who obtain full marks of 110 may also be awarded 'summa cum laude' (110 e lode).</p> <p>Statistical distribution of grades according to the descriptions in the ECTS users' guide will be available at:<br/> <a href="http://portale.unipa.it/amministrazione/area2/uoa06/grading-systems/">http://portale.unipa.it/amministrazione/area2/uoa06/grading-systems/</a></p> |

| Institution<br>[Erasmus code] | Grading system  |
|-------------------------------|---|
| TR IZMIR03                    | <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> |

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)   | Website for information   |
|-------------------------------|---|---|
| TR IZMIR03                    | <p><a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a></p> <p>Tel: +90 232 750 78 91</p> | <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>   |
| I PALERMO01                   | <p><a href="mailto:studentistranieri.cot@unipa.it">studentistranieri.cot@unipa.it</a></p> <p>+3909123865500</p>     | <a href="http://portale.unipa.it/strutture/cot/Sportelli_e_Servizi/Sportello_Accoglienza_Studenti_Stranieri/index.html">http://portale.unipa.it/strutture/cot/Sportelli_e_Servizi/Sportello_Accoglienza_Studenti_Stranieri/index.html</a> |

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)   | Website for information  |
|-------------------------------|---|--|
| TR IZMIR03                    | <a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a><br>Tel: +90 232 750 78 91                                | <b><u>Insurance cover is not automatically provided.</u></b><br><a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/</a><br><a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> |
| I PALERMO01                   | UO - Polizze e denunce assicurative<br>e-mail: <a href="mailto:stella.neri@unipa.it">stella.neri@unipa.it</a><br>Tel: +39 091 238 90809 | <a href="http://portale.unipa.it/amministrazione/area5/set40/polizze/">http://portale.unipa.it/amministrazione/area5/set40/polizze/</a>  |

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information  |
|-------------------------------|--|--|
| TR IZMIR03                    | <a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a><br>Tel: +90 232 750 78 91   | <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/</a><br><a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> |
| I PALERMO01                   | CASAUNIPA - Servizio Alloggi<br>Viale delle Scienze – Ed. "3" Segreteria<br>Studenti – 90128 Palermo<br>Tel. 091.23890905<br>email: <a href="mailto:servizioalloggi@unipa.it">servizioalloggi@unipa.it</a> | <a href="http://portale.unipa.it/amministrazione/area1/ssp10/CASAUNIPA.html">http://portale.unipa.it/amministrazione/area1/ssp10/CASAUNIPA.html</a>  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code] | Name, function  | Date       | Signature   |
|-------------------------------|---|------------|---|
| TR IZMIR03                    | <b>Prof.Dr. Mehtap Emirdağ Eanes</b><br>Erasmus Institutional Coordinator<br>Head of the International Relations  | 23.10.2015 |    |
| I PALERMO01                   | Università degli Studi di Palermo<br>Roberto Lagalla Rector<br>Dott. Angela M. Adriana Ragonese<br>Head of the UOA International Mobility<br>Deputy to sign | 27.10.2015 |   |