

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] <b>Department of Civil Engineering</b>	TR IZMIR03	Prof. Mehtap Emirdağ Eanes <a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a> +90 232 750 7892 For incoming-students to IYTE:	<a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a> <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		incoming- erasmus@iyte.edu.tr +90 232 750 78 91	
Norges Teknisk- Naturvitenskapelige Universitet (NTNU) (Norwegian University of Science and Technology)	N TRONDHE01	Wolfgang Laschet Coordinator	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>

### B. Mobility numbers<sup>5</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:]*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
TR IZMIR03	N TRONDHE01	0732	Civil Engineering	2 <sup>nd</sup> 3 <sup>rd</sup>	12 (2 std *6 months)	No
N TRONDHE01	TR IZMIR03	0732	Civil Engineering	2 <sup>nd</sup> 3 <sup>rd</sup>	12 (2 std *6 months)	No

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of	TO [Erasmus	Subject area	Subject area name	Number of staff mobility periods
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<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

the sending institution]	code of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
TR IZMIR03	N TRONDHE01	0732	Civil Engineering	10 days (1*10)	No
N TRONDHE01	TR IZMIR03				

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
TR IZMIR03		English	-	B1	B2
N TRONDHE01		English		B2	

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

### D. Additional requirements

**TR IZMIR03:** Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

N TRONDHE01: <http://www.ntnu.edu/international/erasmus-agreements>

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
N TRONDHE01	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>	

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within;

**TR IZMIR03:** [5] weeks.

N TRONDHE01: <http://www.ntnu.edu/international/erasmus-agreements>

3. A Transcript of Records will be issued by the receiving institution no later than;

**TR IZMIR03:** [5] weeks.

N TRONDHE01 <http://www.ntnu.edu/international/erasmus-agreements>

after the assessment period has finished at the receiving HEI.

*[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

**TR IZMIR03:**

<http://ects.iyte.edu.tr/>

N TRONDHE01 <http://www.ntnu.edu/international/erasmus-agreements>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>
N TRONDHE01	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>	

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<b>Insurance cover is not automatically provided.</b> <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>
N TRONDHE01	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>	

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information

sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>
N TRONDHE01	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>	

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	10-Apr-15	
N TRONDHE01	Wolfgang Laschet Coordinator		

<sup>7</sup> Scanned signatures are accepted