



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
<i>İzmir Yüksek Teknoloji Enstitüsü – İYTE [Izmir Institute of Technology – IZTECH] Department of Mechanical Engineering</i>	TR IZMIR03	Prof. Mehtap EMIRDAĞ EANES erasmuskoodinator@iyte.edu.tr +90 232 750 7892 For incoming-students to İYTE: gizemkofunyeli @iyte.edu.tr +90 232 750 78 90	www.iyte.edu.tr http://ects.iyte.edu.tr/
Università degli Studi della Campania “Luigi Vanvitelli”	I NAPOLI09	Erasmus Administrative Contact: Dott.ssa Carmela Luise Head of International Office Ufficio Internazionalizzazione International Relations Office Viale Lincoln, 5 palazzina B 81100 Caserta (Italy) Tel +39 0823274296/97/99 Fax +39 0823274298 erasmus@unicampania.it	www.unicampania.it http://unicampania.it/index.php/international http://www.diii.unina2.it/ http://www.diii.unina2.it/it/dida

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Erasmus Departmental Coordinator: Prof. Alessandro Formisano Dipartimento di Ingegneria Industriale e dell'Informazione Via Roma, 29 81031 Aversa (CE) Tel.: +39 081 5010342 Fax: +39 081 5037042 email: alessandro.formisano@unicampania.it	ttica
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year: the partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name*	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships*
TR IZMIR03	I NAPOLI09	0715	Mechanical Engineering	1°,2°,3°	24 (4*6)	
I NAPOLI09	TR IZMIR03	0715	Mechanical Engineering	1°,2°,3°	24 (4*6)	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training*
TR IZMIR03	I NAPOLI09	0715	Mechanical Engineering	2*1 week (8h)	
I NAPOLI09	TR IZMIR03	0715	Mechanical Engineering	2*1 week (8h)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03	0715	English		B1	B1
I NAPOLI09	0715	Italian		B1 no certificate required	B1/B2 no certificate required

* Only for the study programmes taught in English. However, students may receive support in English (bibliography and evaluation).

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR IZMIR03: İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

INAPOLI09:

1. All incoming students are obliged to fill the application and learning agreement downloaded on web site > <http://www.unina2.it/index.php/international/international-students>
2. Every incoming student is entitled to courses to maximum 30 ECTS per semester.
3. Italian Language Courses: The Seconda Università degli Studi di Napoli offers free Italian language courses to all its exchange Erasmus students. However, all useful information will be sent to interested students after the registration.
4. Persons with disabilities can find some information to this web site: <http://www.disabili.unina2.it/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 30th	January 15th
I NAPOLI09	1st semester or full academic year From April 1st until June 30th	2nd semester deadlines From September 1st until November 30th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR IZMIR03 will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

A Transcript of Records will be issued by TR IZMIR03 no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "**Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.**"]*

INAPOLI09

Decision Response: As receiving institution the Seconda Università degli Studi di Napoli will send its decision within 4 weeks.

Transcripts of Records: A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

TR IZMIR03: <http://ects.iyte.edu.tr/>

INAPOLI09:

In the Italian grading system, students are graded according to a scale ranging from 0 to 30, with 18 as a passing mark. A cum laude may be added to the highest grade (30 e lode), as a special distinction. The lowest passing grade is 18. The grades from 18 to 30 are all used. The University of Naples II provides an ECTS Grading Table, which shows the actual distribution of examination and final grades among students of each degree programme, in order to facilitate comparison with other grading systems. You find information about ECTS Grading Table at link <http://unina2.it/index.php/international> in the section International Student.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following

⁷ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
I NAPOLI09	Non EU Students must contact the Italian Embassy Consulate in their city of residence to check on visa requirements for a study period in Italy.	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
I NAPOLI09	We will inform incoming students/staff of cases in which insurance cover is not automatically provided.	https://www.unina2.it/portalesun/index.php/studenti/procedure-amministrative/copertura-assicurativa

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
I NAPOLI09	The Seconda Università degli Studi di Napoli today still does not provide accommodation to foreign students and therefore the international office can help you with information and directions about the locations of the various faculties , useful links to find a first accomodation about hostels or bed & breakfast before getting an apartments with other students	

G. Signatures of the institutions (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR IZMIR03	Prof. Dr. Mehtap EMİRDAĞ EANES Erasmus Institutional Coordinator	30.06.2017	
I NAPOLI09	Prof. SERGIO MINUCCI Rector's Delegate for International Mobility	03/07/2017	

⁸ Scanned signatures are accepted