



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about higher education institutions

Name of the institution	Institutional Erasmus codes	Institutional Contact details (name, address, phone, fax, email)	Subject Area Contact details (name, address, phone, fax, email)	Website (eg. of the course catalogue)
SAPIENZA - UNIVERSITA' DI ROMA	I ROMA01 Application reference number: 29415-EPP-1-2014-1-IT-EPPKA3-ECHE Participant Identification Code (PIC number): 999987745	Erasmus Institutional Coordinator and Vice-Rector for European University Networks LUCIANO SASO		http://en.uniroma1.it/
Scienze matematiche, fisiche e naturali		Academic Coordinator Ilaria FRATODDI Dipartimento di Chimica (NE), P.le Aldo Moro, 5 00185 Roma Tel: +3949913182, E-mail: ilaria.fratoddi@uniroma1.it Administrative Officer SIMONA ROMANO Presidenza Facolta' SMFN-Palazzo Segreterie Studenti III C P.le A.Moro, 5 00185 Roma Tel: +39		

		06 4991 2398 E-mail: erasmusmf@uniroma1.it	
Dipartimento di Chimica			Agreement Promoter Ilaria FRATODDI Dipartimento di Chimica (NE), P.le Aldo Moro, 5 00185 RomaTel: +3949913182, E-mail: ilaria.fratoddi@uniroma1.it, Fax:
İZMİR INSTITUTE OF TECHNOLOGY	TR IZMIR03		Agreement Promoter Mehtap EANES TÜRKIYE Tel: +90 232 750 7892, E-mail: erasmuskoordinator@iyte.edu.tr Gülşah ŞANLI MOHAMED Faculty of Science Department of Chemistry E-mail: gulsahsanli@iyte.edu.tr Phone: + 90 - 232 - 750 7618 Fax : + 90 - 232 - 750 7509 Özge TOPCUOĞLU International Office Bilateral Agreement Tel. +90 (232)750 7891 ozgetopcuoglu@iyte.edu.tr

B. Mobility numbers per academic year

The number of students each institution will send may by no means exceed the number of students mentioned in this agreement. More specifically shorter periods of stay do not allow for the sending of more students, i.e. on an exchange of 1 student for 10 months, a partner cannot send 2 students for 5 months, not even if their stay covers different semesters. Each party will take this into consideration when organizing students selection.

For agreements signed for more than one academic year: the partners commit to amend the table below in case of changes in the mobility data by the end of January at the latest in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED *]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of students for Studies	
					Total number of students	Months (each) Min. 3 – max 12
I ROMA01	TR IZMIR03	0531	Chemistry	2, 3	2	6
TR IZMIR03	I ROMA01	0531	Chemistry	2, 3	2	6

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED *]	Subject area name	Number of staff mobility for Teaching		
				Number of staff members	Duration in days per member (min. 2)	Number of teaching hours per member (Min. 8)
I ROMA01	TR IZMIR03	0531	Chemistry	2	7	8
TR IZMIR03	I ROMA01	0531	Chemistry	2	7	8

* <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

Termination and modification of the agreement



In case of changes, the partners can amend the agreement (part B) and/or the attached info sheet data, which form an integral part of the agreement, at one academic year written notice, by sending an email to the institutional contact listed in part A. This means that a unilateral decision to modify the agreement notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Only in case of change of part B the drawing up/stipulation of a new agreement is required.



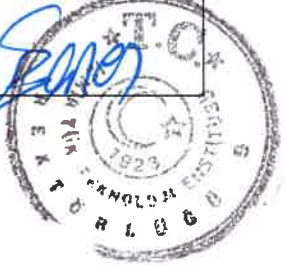
The agreement may be terminated by either side at one academic year written notice by sending an email to the institutional contact listed in part A. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

The participants already nominated by their home university at the date of notice shall be permitted to complete the program.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

C. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ^[1]
I ROMA01	LUCIANO SASO Erasmus Institutional Coordinator and Vice-Rector for European University Networks		 

I ROMA01	Ilaria FRATODDI Academic Coordinator and Agreement Promoter		
TR IZMIR03	Mehtap EANES Erasmus Institutional Coordinator and Agreement Promoter	21.11.2017	 

[1] Scanned signatures are accepted

INFO SHEET

Institution: SAPIENZA - Università di Roma **Country:** Italy

Erasmus code: I ROMA01

Application reference number: 29415-EPP-1-2014-1-IT-EPPKA3-ECHE

Participant Identification Code (PIC number): 999987745

Website: www.uniroma1.it

Head of Institution: Prof. Eugenio Gaudio (Rector)

Erasmus Institutional Coordinator and Vice-Rector for European University Networks: Prof. Luciano Saso

Head of the International Relations Office : Dr. Maria Ester Scarano

Institution: IZMIR INSTITUTE OF TECHNOLOGY **Country:** TURCHIA

Erasmus code: TR IZMIR03

Website: <http://www.iyte.edu.tr/AnaSayfa.aspx?d=ENG>

Head of Institution: Prof. Dr. Mustafa GÜDEN

Erasmus Institutional Coordinator: Prof. Mehtap Emirdag Eanes

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level [1]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I ROMA01		Italian	English (only for English taught courses)	Italian B1 English B1	B2
TR IZMIR03		English		English B1	English B2

Further details on the language of instruction, see the course catalogue:

<http://corsidilaurea.uniroma1.it>

<http://en.uniroma1.it/study-us/courses-and-programmes/second-single-cycle-programmes/english>

<http://en.uniroma1.it/study-us/visiting-and-exchange-students/english-taught-modules>

Exchange students will normally be allowed to enter courses at I ROMA01 unless these courses are subject to restricted enrolments.

As per the new Sapienza guidelines, students are no longer required to provide an official certificate attesting their Italian language level. However, we recommend that students have no less than an intermediate level of Italian to make the most of their stay and make daily life in Rome easier and more enjoyable.

An intermediate level of English is accepted instead of Italian proficiency in the following cases:

- students who wish to attend classes from degree programmes fully or partially taught in English
(<http://en.uniroma1.it/study-us/courses-and-programmes/second-single-cycle-programmes/english>)

- students coming for their final thesis project or for training work, whose tutor accepts English as working language.

Sapienza additional requirements

Students with disabilities Office: <http://www.uniroma1.it/didattica/sportelli/sportello-disabili>

Partner additional requirements

TR IZMIR03: Izmir Institute of Technology has NO infrastructure to welcome students and staff with disabilities.

Calendar

1. Student nominations and applications prepared according to the instructions available at <http://www.uniroma1.it/internazionale/erasmusincoming> must be sent to erasmusincoming@uniroma1.it (I ROMA01) within:

Receiving institution [Erasmus code]	Nomination		Application	
	Autumn term* [month]	Spring term* [month]	Autumn term* [month]	Spring term* [month]
I ROMA 01	May 15th	October 15th	30 days after receiving the login code to on-line application form	30 days after receiving the login code to on-line application form
TR IZMIR03	June 30th	January 15th	June 30th	January 15th

2. I ROMA01 will send its decision about acceptance to nominated students within five weeks upon receipt of nominations.

3. A Transcript of Records will be issued by I ROMA01 no later than five weeks after student departure.

Partner remarks

TR IZMIR03: A Transcript of Records will be issued by Izmir Institute of Technology no later than 5 weeks.

Information

1. Grading systems of the institutions

Institution [Erasmus code]	Information
I ROMA01	I ROMA01 Assessment are expressed in grades calculated on a scale of 0 - 30 for the examinations with the possibility of awarding 'cum laude'. Pass grade and lowest mark for examinations is 18, maximum grade is 30 cum laude. The ECTS grading table of I ROMA01 prepared according the most recent version of the ECTS GUIDE is available at the following page: http://www.uniroma1.it/sites/default/files/IROMA01_ECTS-GradingTable_17March2015_.pdf
TR IZMIR03	http://ects.iyte.edu.tr/

2. Visa

I ROMA01 will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance are provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA01	Erasmus Office Incoming Students Phone number:+39 06 4969 0434 e-mail address: erasmusincoming@uniroma1.it	http://en.uniroma1.it/study-us/visiting-and-exchange-students/erasmus
TR IZMIR03	gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/

Partner remarks

3. Insurance

I ROMA01 will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

I ROMA01 will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA01	Erasmus Office Incoming Students Phone number:+39 06 4969 0434 e-mail address: erasmusincoming@uniroma1.it	http://en.uniroma1.it/study-us/visiting-and-exchange-students/erasmus
TR IZMIR03	gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/

Partner remarks

TR IZMIR03: Insurance cover is not automatically provided.

4. Housing

I ROMA01 will guide incoming participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
-------------	-----------------	-------------------------

[Erasmus code]	(email, phone)	
I ROMA01	Special housing agreements with different companies	http://en.uniroma1.it/campus-life/sapienza-housing/special-housing-agreements http://en.uniroma1.it/campus-life/sapienza-housing/exchange-student-housing
TR IZMIR03	gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliigi-3/

Partner remarks