

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

FH JOANNEUM University of Applied Sciences, A GRAZ09

and

İzmir Institute of Technology, TR IZMIR03

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Izmir Institute of Technology-IZTECH Department of Mechanical Engineering TR-35430 Urla- İzmir	TR IZMIR03	Erasmus Institutional Coordinator Prof. Mehtap EMIRDAĞ EANES erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to İYTE: gizemkofunyeli @iyte.edu.tr	www.iyte.edu.tr http://ects.iyte.edu.tr/

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		+90 232 750 78 90 Departmental Erasmus Coordinator Alvaro Diez, PhD alvarodiez@iyte.edu.tr +90 (232)750 6706	
FH JOANNEUM – UNIVERSITY OF APPLIED SCIENCES Production Technology and Organization Program (Bachelor's degree) Engineering and Production Management Program (Master's degree)	A GRAZ09	Head of International Relations: Birgit Hernády (birgit.hernady@fh-joanneum.at) Administration of partner agreements: Christoph Hofrichter (christoph.hofrichter@fh-joanneum.at) Institutional coordinator: Angela Schöpfer angela.schoepfer@fh-joanneum.at +43 316 5453 6920	www.fh-joanneum.at/int http://www.fh-joanneum.at/aw/home/Studienangebot_Uebersicht/departement_engineering/~cizq/leb/?lan=de

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
A GRAZ09	TR IZMIR03	071	Engineering & Engineering Trades	1st, 2nd	2 x 6 months	
TR IZMIR03	A GRAZ09	0715	Mechanical Engineering	1st, 2nd	2 x 6 months	

* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
A GRAZ09	TR IZMIR03	071	Engineering & Engineering Trades	1 week, 1 person	
TR IZMIR03	A GRAZ09	0715	Mechanical Engineering	1 week, 1 person	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
TR IZMIR03		English		B1	B2
A GRAZ09		English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

A GRAZ09:

Incoming students: If students apply within the given application deadline, they are provided with the following services:

- assistance with accommodation
- buddy system
- academic advising by international coordinators at our institutes/degree programmes
- Orientation programme before the semesters starts

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- German as a Foreign language (Intensive course before the semester starts and semester courses) and culture courses

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

TR IZMIR03:

İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	<u>Nomination:</u> August 1 st <u>Application:</u> August 15 th	<u>Nomination:</u> December 15 th <u>Application:</u> December 31 st
A GRAZ09	01 June	01 November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.

TR IZMIR03: 5 weeks

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement will remain in effect for the above determined period of validity or until the involved institutions both agree in the discontinuation of the exchanges. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. NB: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR IZMIR03: Please visit the <http://ects.iyte.edu.tr/>

A GRAZ09:

Austrian grades: Excellent (1), outstanding performance with only minor errors – Good (2), generally sound work but with some errors- Satisfactory (3), fair but with a number of notable errors – Sufficient (4), performance meets the minimum criteria – Unsatisfactory (5), further work required before credit can be awarded

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	Gizem Köfünçeli gizemkofunçeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliği-3/ http://ects.iyte.edu.tr/
A GRAZ09	Julia Reiter julia.reiter@fh-joanneum.at +43-316-5453-8835	www.fh-joanneum.at/int

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	Gizem Köfünçeli gizemkofunçeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliği-3/ http://ects.iyte.edu.tr/
A GRAZ09	Julia Reiter julia.reiter@fh-joanneum.at +43-316-5453-8835	www.fh-joanneum.at/int

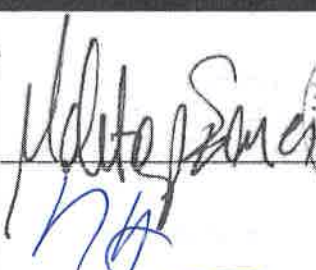

4. Housing

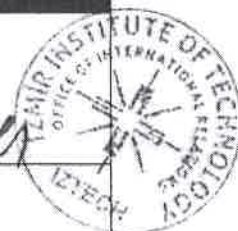
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	Gizem Köfünçeli gizemkofunçeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketiligi-3/ http://ccts.iyte.edu.tr/
A GRAZ09	Julia Reiter julia.reiter@fh-joanneum.at +43-316-5453-8835	www.fh-joanneum.at/int

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR IZMIR03	Prof. Dr. Mehtap EMİRDAĞ EANES Erasmus Institutional Coordinator	19-10-2018	
A GRAZ09	Karl Peter PFEIFFER, Scientific Managing Director Martin PAYER, Financial Managing Director	10-11-2018	



³ Scanned signatures are accepted

