# Erasmus+ Programme

**Key Action 1**
**– Mobility for learners and staff –**
**Higher Education Student and Staff Mobility**

## Inter-institutional agreement 2014-2021
### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

## A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details[1] (email, phone) | Website (eg. of the course catalogue) |
|---|---|---|---|
| İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] **Department of Chemistry** **Department of Chemical Engineering** **Department of Material Science and Engineerng** | TR IZMIR03 | Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91 | www.iyte.edu.tr http://ects.iyte.edu.tr/ |
| Institute of Chemical Technology, Prague International Relations Office | CZ PRAHA01 | Doctor Hana Opatová Hana.Opatova@vscht.cz (+420) 22044 - *3896* | http://www.vscht.cz/homepage/english/main |

[1] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

| Technická 5 166 28 Praha 6 | | | Incoming students: iva.zilikova@vscht.cz (+420) 22044 - 4309 | Course catalogue: http://www.vscht.cz/homepage/english/main/erasmus/cataloque |
|---|---|---|---|---|

## B. Mobility numbers[2] per academic year

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1st, 2nd or 3rd] * | Number of student mobility periods | |
|---|---|---|---|---|---|---|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| TR IZMIR03 | CZ PRAHA01 | 0531 | Chemistry | 1st | 24 (2*12) | |
| | | 0711 | Chemical Engineering | 1st | 24 (2*12) | |
| CZ PRAHA01 | TR IZMIR03 | 0531 | Chemistry | 1st | 24 (2*12) | |
| | | 0711 | Chemical Engineering | 1st | 24 (2*12) | |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|---|---|---|---|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |

[2] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*

| | | 0531 | Chemistry | 1 lecturer 2 weeks | |
|---|---|---|---|---|---|
| TR IZMIR03 | CZ PRAHA01 | 0711 | Chemical Engineering | 1 lecturer 2 weeks | |
| | | 0722 | Material Science and Engineering | 1 lecturer 1 week | |
| | | 0531 | Chemistry | 1 lecturer 2 weeks | |
| CZ PRAHA01 | TR IZMIR03 | 0711 | Chemical Engineering | 1 lecturer 2 weeks | |
| | | 0722 | Material Science and Engineering | 1 lecturer 1 week | |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruc-tion 1 | Language of instruc-tion 2 | Recommended language of instruction level[3] | |
|---|---|---|---|---|---|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TR IZMIR03 | | English | - | B1 | B1 |
| CZ PRAHA01 | | Czech | English | B1/B2 | B2 |

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[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

## D. Additional requirements

**TR IZMIR03:** Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

**CZ PRAHA01:** Institute of Chemical Technology has **NO** infrastructure to welcome students and staff with disabilities.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| TR IZMIR03 | June 1st | December 1st |
| CZ PRAHA01 | June 20th | November 30th |

2. The receiving institution will send its decision within;

**TR IZMIR03:** [5] weeks.

**CZ PRAHA01:** [1 or 2] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than;

**TR IZMIR03:** [5] weeks.

after the assessment period has finished at the receiving HEI.

**CZ PRAHA01:** [1 or 2] weeks after the student´s departure.

4. Termination of the agreement

## F. Information

### 1. Grading systems of the institutions

**TR IZMIR03:**

http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce

**CZ PRAHA01:**

#### ICT Prague grading system

| ECTS Grade | Numerical conversion in % | Definition | |
|---|---|---|---|
| A | 100 - 90 | EXCELLENT | Outstanding performance with only minor errors |

| B | 89 - 80 | VERY GOOD | Above the average standard but with some errors |
|---|---------|-----------|--------------------------------------------------|
| C | 79 - 70 | GOOD | Generally sound work with a number of notable errors |
| D | 69 - 60 | SATISFACTORY | Fair but with significant shortcomings |
| E | 59 - 50 | SUFFICIENT | Performance meets the minimum criteria |
| FX | < 50 | FAIL | Some more work required before the credit can be awarded |
| F | < 50 | FAIL | Considerable further work is required |
| Z | - | PASS | Course without examination Special ICT symbol |

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|--------------------------------|-------------------------|
| TR IZMIR03 | incoming-erasmus@iyte.edu.tr <br><br> Tel: +90 232 750 78 91 | http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145 |
| CZ PRAHA01 | iva.zilikova@vscht.cz <br><br> (+420) 22044 - 4309 | http://www.vscht.cz/homepage/english/main/erasmus/before_arrival |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance

cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| TR IZMIR03 | incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91 | **Insurance cover is not automatically provided.** http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgren cilerIcin&Islem=SigortaIngilizce |
| CZ PRAHA01 | iva.zilikova@vscht.cz (+420) 22044 - 4309 | http://www.vscht.cz/homepage/english/main/erasmus/bef ore_arrival |

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| TR IZMIR03 | incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91 | http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgren cilerIcin&Islem=BarinmaIngilizce |
| CZ PRAHA01 | iva.zilikova@vscht.cz (+420) 22044 - 4309 | http://www.vscht.cz/homepage/english/main/erasmus/bef ore_arrival |

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature[4] |
|---|---|---|---|
| TR IZMIR03 | Prof. Dr. Sedat Akkurt<br>Vice-Rector | 04- | |
| CZ PRAHA01 | Doctor Hana Opatová<br>Head of International Relations Office | 0 3-02-2016 | |

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[4] Scanned signatures are accepted