

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of <b>Department of Architecture</b> <b>Department of City and Regional Planning</b>	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes <a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a> +90 232 750 7892 For incoming-students to IYTE: <a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> +90 232 750 78 91	<a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a> <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>
Česká zemědělská universita v Praze <b>Czech University of Life Sciences Prague</b> Fakulta životního prostředí	CZ PRAHA02	Erasmus institutional Coordinator Ing. Martina Vilimovská +420 224 38 20 71 <a href="mailto:vilimovska@rektorat.czu.cz">vilimovska@rektorat.czu.cz</a>  Faculty Departmental Coordinator Ing. Kristina Molnárová, Ph.D. <a href="mailto:molnarova@fzp.czu.cz">molnarova@fzp.czu.cz</a>	<a href="http://www.czu.cz">http://www.czu.cz</a> ECTS Package/Course Catalogue: <a href="http://www.czu.cz/en/?r=4875">http://www.czu.cz/en/?r=4875</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<b>Faculty of Environmental Sciences</b>		tel.: +420 2 2438 3766  Contact person Ing. Helena Michalkova michalkova@fzp.czu.cz	
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## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  Student Mobility for Traineeships *  [total number of months of the study periods or average duration*]	
TR IZMIR03	CZ PRAHA02	0731	Architecture <sup>(1)</sup>	2 <sup>nd</sup> 3 <sup>th</sup>	20 (2*10)	
		0731	City and Regional Planning <sup>(1)</sup>	2 <sup>nd</sup> 3 <sup>th</sup>	30 (3*10)	
(1) Students accepted to Czech University of Life Sciences Prague will study in the field of Landscape Planning, GIS (Geographical Information System), Ecological Approaches in Built Environment, Nature Conservation, Land and Water Management.						
CZ PRAHA02	TR IZMIR03	0731	Architecture <sup>(1)</sup>	2 <sup>nd</sup> 3 <sup>th</sup>	20 (2*10)	
		0731	City and Regional Planning <sup>(1)</sup>	2 <sup>nd</sup> 3 <sup>th</sup>	30 (3*10)	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*);

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	CZ PRAHA02	0731	Architecture	1 lecturer 2 weeks	
		0731	City and Regional Planning	1 lecturer 2 weeks	
CZ PRAHA02	TR IZMIR03	0731	Architecture	1 lecturer 2 weeks	
		0731	City and Regional Planning	1 lecturer 2 weeks	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

				[Minimum recommended level: B1]	[Minimum recommended level: B2]
TR IZMIR03		English	-	B1	B1
CZ PRAHA02		English	Czech	B1/B2	B2

#### D. Additional requirements

**TR IZMIR03:** Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

**CZ PRAHA02:** Infrastructure to welcome students and staff with disabilities at CZ PRAHA02 : <http://www.czu.cz/en/?r=4896>

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
CZ PRAHA02	15 June	15 November

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within;

**TR IZMIR03:** [5] weeks.

**CZ PRAHA02:** [5] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than;

**TR IZMIR03:** [5] weeks.

**CZ PRAHA02:** [5] weeks.

after the assessment period has finished at the receiving HEI.

*[It should normally not exceed five weeks according to the Erasmus Charter for*

*Higher Education guidelines]*

#### 4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### TR IZMIR03:

[http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p\\_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce](http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce)

#### CZ PRAHA02:

Local grade 1 = A (ECTS grade)
Local grade 2 = B (ECTS grade)
Local grade 3 = D (ECTS grade)
Local grade 4 = F (ECTS grade)
Local "Zápočet" = Credited / Passed * = Student achievements in some subjects are not graded only "credited", where the student has attained a satisfactory level.

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>4</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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<sup>4</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

TR IZMIR03	<u>incoming- erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145">http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145</a>
CZ PRAHA02	Jitka Malatáková +420 224 38 33 51 malatakova@rektorat.czu.cz	<a href="http://www.czu.cz/en/?r=957&amp;i=1673">http://www.czu.cz/en/?r=957&amp;i=1673</a> <a href="http://www.czu.cz/en/?r=1719">http://www.czu.cz/en/?r=1719</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR IZMIR03	<u>incoming- erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	<u>Insurance cover is not automatically provided.</u> <a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrenCilerIcin&amp;Islem=SigortalIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrenCilerIcin&amp;Islem=SigortalIngilizce</a>
CZ PRAHA02	Jitka Malatáková +420 224 38 33 51 malatakova@rektorat.czu.cz	<a href="http://www.czu.cz/en/?r=957&amp;i=1673">http://www.czu.cz/en/?r=957&amp;i=1673</a> <a href="http://www.czu.cz/en/?r=1719">http://www.czu.cz/en/?r=1719</a>



### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<u>incoming- erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrecilerIcin&amp;Islem=BarinmaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrecilerIcin&amp;Islem=BarinmaIngilizce</a>
CZ PRAHA02	Jitka Malat'áková +420 224 38 33 51 malatakova@rektorat.czu.cz	www.czu.cz

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	27.01.2014	
CZ PRAHA02	<i>Ing. Kristina Molnárová, Ph.D.</i> <i>Vice-Dean of the Faculty of Environmental Sciences</i> e- <i>mail: molnarova@fzp.czu.cz</i> <i>Tel.: +420 22438 3766</i>	21/1/2014	 Czech University of Life Sciences Prague Faculty of Environmental Sciences Deans Office International Relations Office Kamýcká 129 165 21 Praha 6 - Suchbátka IC: 60460709



<sup>5</sup> Scanned signatures are accepted