



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü- IYTE [Izmir Institute of Technology- IZTECH] <b>Department of Computer Engineering</b>	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes <a href="mailto:erasmuskoordinat@iyte.edu.tr">erasmuskoordinat@iyte.edu.tr</a> +90 232 750 7892 For incoming-students to IYTE: <a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> +90 232 750 78 91	<a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a> <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.t r/</a>
Tomas Bata University in Zlín  Faculty of Applied Informatics	CZ ZLIN01	Ing. Jana Skoloudikova Head of the International Office <a href="mailto:skoloudikova@rektorat.utb.cz">skoloudikova@rektorat.utb.cz</a> Tomas Bata University in Zlín nám. T. G. Masaryka 5555 760 01 Zlín, Czech Republic  Prof. Ing. Roman Prokop CSc., Faculty coordinator, Faculty of Applied Informatics, Nad Stráněmi 4511, 760 05 Zlín, Tel.: +420 57 603 5257, Fax.: +420 57 603 2708, <a href="mailto:prokop@fai.utb.cz">prokop@fai.utb.cz</a>  Ing. Ivana Pejřová, Assistant, Faculty of Applied Informatics, Nad Stráněmi 4511, 760 05 Zlín, Tel.: +420 57 603 5214, <a href="mailto:pejrova@fai.utb.cz">pejrova@fai.utb.cz</a>	<a href="http://www.utb.cz/international/contact-us?lang=2">http://www.utb.cz/interna tional/contact-us?lang=2</a>  <a href="http://www.utb.cz/fai-en">http://www.utb.cz/fai -en</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	CZ ZLIN 01	061	Computer Engineering	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>th</sup>	18 (3*6)	
CZ ZLIN 01	TR IZMIR03	061	Computer Engineering	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>th</sup>	18 (3*6)	

[\*Optional. subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	CZ ZLIN 01	061	Computer Engineering	1 staff 2 weeks	
CZ ZLIN 01	TR IZMIR03	061	Computer Engineering	1 staff 2 weeks	

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.us.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03	CZ ZLIN 01	English	-	B1	B1
CZ ZLIN 01	TR IZMIR03	English	-	B2	B2

### D. Additional requirements

**TR IZMIR03:** Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

**CZ ZLIN01:** Please note that following documents should be sent to university International Office: Student Application Form and Learning Agreement + copy of student ID, Transcript of Records, CV.

<http://www.utb.cz/international/contact-us?lang=2>

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
CZ ZLIN01	June 1 <sup>st</sup>	November 1 <sup>st</sup>

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within;

**TR IZMIR03:** [5] weeks.

**CZ ZLIN01:** [3] weeks

3. A Transcript of Records will be issued by the receiving institution no later than;

**TR IZMIR03:** [5] weeks.

**CZ ZLIN01:** [5] weeks

after the assessment period has finished at the receiving HEI.

*[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### 1. Grading systems of the institutions

**TR IZMIR03:**

[http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p\\_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce](http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce)

**CZ ZLIN01:**

<http://www.utb.cz/i-want-to-study/ects-credit-allocation-based-on-the-student-workload>

<http://www.utb.cz/international/exchange-incoming-students>

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>4</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR IZMIR03	incoming- erasmus@iyte.edu.tr Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145">http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145</a>
CZ ZLIN01	Phone: +420 576 032 213 Email: dokoupilova@rektorat.utb .cz	<a href="http://www.utb.cz/international/exchange-incoming-students">http://www.utb.cz/international/exchange-incoming-students</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR IZMIR03	incoming- erasmus@iyte.edu.tr Tel: +90 232 750 78 91	<b><u>Insurance cover is not automatically provided.</u></b> <a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=SigortaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=SigortaIngilizce</a>

<sup>4</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

CZ ZLIN01	Phone: +420 576 032 213 Email: dokoupilova@rektorat.utb.cz	<a href="http://www.utb.cz/international/exchange-incoming-students">http://www.utb.cz/international/exchange-incoming-students</a>
-----------	--	---



#### 4. Housing

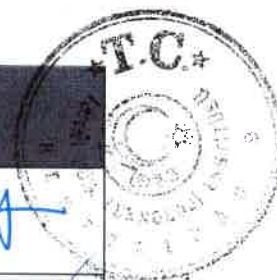
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=BarinmaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=BarinmaIngilizce</a>
CZ ZLIN01	Phone: +420 576 032 213 Email: dokoupilova@rektorat.utb.cz	<a href="http://www.utb.cz/international/accommodation">http://www.utb.cz/international/accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	13-12-13	
CZ ZLIN01	doc. PhDr. Ing. Aleš Gregar, CSc. Vice-Rector for International Relations	9.12.13	



<sup>5</sup> Scanned signatures are accepted