Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[1] (email, phone)	Website (eg. of the course catalogue)
Izmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] **Department of Molecular Biology and Genetics**	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http://ects.iyte.edu.tr/
Universität Bielefeld Computer Science	D BIELEFE01	Karin Kruse, International Office Universitätsstraße 25, D-33615 Bielefeld, Germany	Please see attached Institutional

[1] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Tel.: +49 521 106 4087 Fax: +49 521 1066439 k.kruse@uni-bielefeld.de Prof. Barbara Hammer Technische Fakultät, Zehlendorfer Damm 199, D-33619 Bielefeld, Germany Tel.:+49 0521 106 12115, Fax: +49 521 106 12181 bhammer@techfak.uni-bielefeld.de	Factsheet, thanks.
[...]			

B. Mobility numbers[2] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	D BIELEFE01	0511	Molecular Biology and Genetics	2nd	20 (2*10)	
D BIELEFE01	TR IZMIR03		Computational Biology	2nd	20 (2*10)	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

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[2] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	D BIELEFE01	0511	Molecular Biology and Genetics	Assoc.Prof. Jens Allmer To be appointed later 2 weeks/staff	
D BIELEFE01	TR IZMIR03		Computational Biology	To be appointed later 2 weeks/staff	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level[3]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03		English	-	B1	B1
D BIELEFE01		German	German and English	English B2	English Minimum B2

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[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Additional requirements

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

Please see attached Institutional Factsheet, thanks!

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Please see attached Institutional Factsheet, thanks!

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within;

TR IZMIR03: [5] weeks.

Please see attached Institutional Factsheet, thanks!

3. A Transcript of Records will be issued by the receiving institution no later than;

TR IZMIR03: [5] weeks.

Please see attached Institutional Factsheet, thanks!

after the assessment period has finished at the receiving HEI.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR IZMIR03:

http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce

Please see attached Institutional Factsheet, thanks!

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide[4]. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Please see attached Institutional Factsheet, thanks!

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-	http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145

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[4] http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

	erasmus@iyte.edu.tr Tel: +90 232 750 78 91	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Please see attached Institutional Factsheet, thanks!

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming erasmus@iyte.edu.tr Tel: +90 232 750 78 91	**Insurance cover is not automatically provided.** http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgren cilerIcin&Islem=SigortaIngilizce

Please see attached Institutional Factsheet, thanks!

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information

TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgren cilericin&Islem=BarinmaIngilizce

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature[5]
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	12-12-2013	
D BIELEFE01	Institutional Coordinator Prof. Dr. Barbara Hammer Prof. Dr. Mario Botsch Dean	6/12/2013	Theoretical Computer Scie... Cognitive Interaction Technology C... of Excellence Bielefeld University P.O. Box 10 01 13 D-33501 Bielefeld

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