Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] **Department of Computer Engineering**	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http://ects.iyte.edu.tr/
RHEINISCHE FRIEDRICH-WILHELMS-UNIVERSITÄT BONN Faculty of Mathematics and Natural Sciences	D BONN01	Susanne Maraizu, International Office Poppelsdorfer Allee 53, D-53115 Bonn maraizu@uni-bonn.de	www.erasmus.uni-bonn.de

1Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Department of Computer Science		+49-(0)228-73 5949 Fax: +49-(0)228-73 6793 **Erasmus Departmental Coordinator:** Prof. Dr. Rolf Klein – Cecilia Bohler Friedrich-Ebert-Allee 144 D-53113 Bonn E-mail: rolf.klein@uni-bonn.de bohler@cs.uni-bonn.de Phone: +49-(0)228-73 4134 Fax: +49-(0)228-73 4321	https://basis.uni-bonn.de (general course catalogue)
[...]			

B. Mobility numbers[2] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
TR IZMIR03	D BONN01	061	Computer Engineering	1st 2nd	18 (3*6)	
D BONN01	TR IZMIR03	06	Information and Communication Technologies	1st 2nd	18 (3*6)	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM	TO	Subject	Subject area	Number of staff mobility

2Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	name *	periods	
				Staff Mobility for Teaching *[total number of days of teaching periods or average duration *]*	Staff Mobility for Training *
TR IZMIR03	D BONN01	061	Computer Engineering	Dr. Bora Kumova To be appointed later 1 week/staff	
D BONN01	TR IZMIR03	06	Information and Communication Technologies	To be appointed later 1 week/staff	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies *Minimum recommended level: B1*	Staff Mobility for Teaching *Minimum recommended level: B2*
TR IZMIR03		English	-	B1	B1
D BONN01		BSc: German	MSc: English	B1	B1

D. Additional requirements

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

D BONN01:

A. Orientation programme (Welcome Week) for ERASMUS students one week before the beginning of each semester available; attendance recommended. For information: www.erasmus.uni-bonn.de
B. Students with disabilities can contact the appointed disabilities advisor before their arrival for information on e.g. accessibility or questions related to facilitating exams. For more information: http://www3.uni-bonn.de/studium/soziales/behinderte-studierende/behinderte-studierende

> ***Staff with disabilities can contact the representative for disabled staff: sbv@uni-bonn.de***

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
D BONN01	**15 May** to **Departmental** ERASMUS coordinator only via **Online-Tool!** *www.erasmus.uni-bonn.de* → *Bewerbung (How to apply)*	**1 November** to **Departmental** ERASMUS coordinator only via **Online-Tool!** *www.erasmus.uni-bonn.de →* *Bewerbung (How to apply)*

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within;

  TR IZMIR03: [5] weeks.

  D BONN01: [5] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than;

  TR IZMIR03: [5] weeks.

D BONN01: [5] weeks.

after the assessment period has finished at the receiving HEI.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR IZMIR03:

http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce

D BONN01: The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given):

"Sehr Gut" (1)	Very Good
"Gut" (2)	Good
"Befriedigend" (3)	Satisfactory
"Ausreichend" (4)	Sufficient
"Nicht ausreichend" (5)	Non-Sufficient/Fail.

The minimum passing grade is *"Ausreichend"* (4). Verbal designations of grades may vary in some cases and for doctoral degrees.

The transference into ECTS-grades is effected in compliance with the current ECTS users guide. [4]

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide[5]. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

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[4]   http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

[5]http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145
D BONN01	erasmus-assist@uni-bonn.de +49(0)228-73 6191	German Embassy/Consulate

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

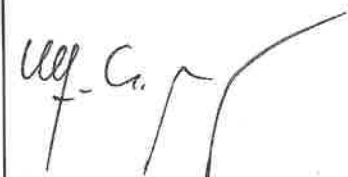| Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	**Insurance cover is not automatically provided.** http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&Islem=SigortaIngilizce
D BONN01	erasmus-assist@uni-bonn.de +49(0)228-73 6191	www.erasmus.uni-bonn.de

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&Islem=BarinmaIngilizce
D BONN01	erasmus-assist@uni-bonn.de +49(0)228-73 6191	www.erasmus.uni-bonn.de www.studentenwerk-bonn.de/wohnen/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	6th Feb 2014	
D BONN01	Prof. Dr. Ulf-G. Meißner Dean	3/2/ 2014	

6Scanned signatures are accepted

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