

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2019-2021 between programme countries

#### [Minimum requirements]<sup>2</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-İYTE İzmir Institute of Technology-İZTECH	TR IZMIR03	Asst. Prof. Dr. Nur Başak SÜRMEİ ERALTUĞ <a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a> +90 232 750 7892	<a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a> <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p><b>Department of Molecular Biology and Genetics</b></p> <p><b>Department of Bioengineering</b></p>		<p>For incoming-students to İYTE: gizemkofunyeli@iyte.edu.tr +90 232 750 78 90 Departmental Coordinator <b>For Molecular Biology and Genetics</b> Prof. Dr. Anne FRARY +90 232 750 73 06 annefrary@iyte.edu.tr Departmental Coordinator <b>For Bioengineering</b> Dr. Instructor Ahu ARSLAN YILDIZ +90 232 750 73 84 arslanahu@gmail.com</p>	
<p><b>Hochschule Ruhr West</b></p>	<p>D MULHEIM 01</p>	<p>Institutional Coordinator: Ms. Christiane Hinrichs Head of International Office Duisburger Str. 100, 45479 Mülheim a.d. Ruhr / Germany Phone: +49 208 88254-205 christiane.hinrichs@hs-ruhrwest.de international@hs-ruhrwest.de</p> <p>Institute of Measuring and Sensor Technology Departmental International Coordinator: Prof. Dr. David Schepers Phone: +49 208 882 54-431 David.Schepers@hs-ruhrwest.de</p>	<p><a href="https://www.hochschule-ruhr-west.de/">https://www.hochschule-ruhr-west.de/</a></p> <p><a href="https://en.hochschule-ruhr-west.de/">https://en.hochschule-ruhr-west.de/</a></p>

## B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  Student Mobility for Traineeships *  [total number of months of the study periods or average duration*]
TR IZMIR03	D MULHEIM 01	0511	Molecular Biology and Genetics	1st 2nd	12 months 1st (1std*6 months) 2nd (1std*6 months)
TR IZMIR03	D MULHEIM 01	0519	Bioengineering	1st 2nd	12 months 1st (1std*6 months) 2nd (1std*6 months)
D MULHEIM 01	TR IZMIR03	0719		1st 2nd	12 months 1st (1std*6 months) 2nd (1std*6 months)

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	D MULHEIMO 1	0511	Molecular Biology and Genetics	1 staff/1 week (min 8 hours)	-
TR IZMIR03	D MULHEIMO 1	0519	Bioengineering	1 staff/1 week (min 8 hours)	-
D MULHEIM01	TR IZMIR03	0719		1 staff/1 week (min 8 hours)	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution  [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR IZMIR03			English	-	English – B1	English – B2
D MULHEIM01			German	English	German – B2	English – B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

#### D. Additional requirements

**İzmir Institute of Technology:** İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

**Ruhr West University of Applied Sciences:** At HRW students and staff with disabilities are welcome, but should inquire about accessible facilities first. We kindly ask our partners to contact us before nominating people with disabilities. All support is offered on an individual basis.

A *Buddy Programme* exists but individual matching cannot be guaranteed.

Students should arrive in time for the Welcome Week, which takes place one week before the start of lectures.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	<u>Nomination deadline:</u> August 1 <sup>st</sup>  <u>Application deadline:</u> August 15 <sup>th</sup>	<u>Nomination deadline:</u> December 15 <sup>th</sup>  <u>Application deadline:</u> December 31 <sup>st</sup>
D MULHEIM01	<u>Nomination deadline:</u> 30th April  <u>Application deadline:</u> 1st June	<u>Nomination deadline:</u> 31st October  <u>Application deadline:</u> 1st December

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4-6weeks.

**TR IZMIR03:** 5 weeks

**D MULHEIM01:** 5 weeks

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

**TR IZMIRO3:** 5 weeks

**D MULHEIM01:** 5 weeks

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>6</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

**TR IZMIRO3:** <http://ects.iyte.edu.tr/>

**D MULHEIM01:**

<https://en.hochschule-ruhr-west.de/study/international-students/exchange-students/>

Mark	Result
1	Sehr gut (Excellent)
2	Gut (Good)
3	Befriedigend (Satisfactory)
4	Ausreichend (Sufficient)
5	Nicht ausreichend (Failed)
be	Participated and Passed
nbe	Participated and Failed
	30 Credits/ Semester
ECTS Credits	60 Credits/ Academic Year

<sup>6</sup> [http://ec.europa.eu/education/tools/docs/ects-guide\\_en.pdf](http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf)



## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/</a>
D MULHEIM01	Incoming coordinator: <b>Mr. Christian Buhlmann</b> christian.buhlmann@hs- ruhrwest.de +49 208 88254-204	<a href="https://en.hochschule-ruhrwest.de/study/international-students/exchange-students/">https://en.hochschule-ruhrwest.de/study/international-students/exchange-students/</a> <a href="https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/uebersicht-navi">https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/uebersicht-navi</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <b><u>Insurance cover is not automatically provided.</u></b> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/</a>
D MULHEIM01	Incoming coordinator: <b>Mr. Christian Buhlmann</b> christian.buhlmann@hs-	<a href="https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/health-insurance/">https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/health-insurance/</a>

	ruhrwest.de +49 208 88254-204	<a href="https://en.hochschule-ruhr-west.de/study/student-life/">https://en.hochschule-ruhr-west.de/study/student-life/</a>
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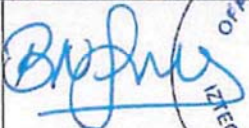

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: <a href="mailto:gizemkofunveli@iyte.edu.tr">gizemkofunveli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliqi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliqi-3/</a>
D MULHEIM01	Incoming coordinator: <b>Mr. Christian Buhlmann</b> christian.buhlmann@hs-ruhrwest.de +49 208 88254-204	<a href="https://en.hochschule-ruhr-west.de/study/international-students/exchange-students/">https://en.hochschule-ruhr-west.de/study/international-students/exchange-students/</a> <a href="https://www.stw-edu.de/en/accommodation/for-applicants/">https://www.stw-edu.de/en/accommodation/for-applicants/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
TR IZMIR03	Nur Başak Sürmeli Eraltuğ Erasmus Institutional Coordinator	6/21 2020	
D MULHEIM01	Prof. Dr. Susanne Staude President	11/21/20	

<sup>7</sup> Scanned signatures are accepted