

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] Department of Architecture	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoordinat@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http://ects.iyte.edu.tr/
ENSA Grenoble ENSA Grenoble, Bureau des relations internationales, 60 Avenue de constantine, CS 12636, 38100 Grenoble	FR GRENobl 16	catherine.huart@grenoble.archi.fr aysegul.cankat@grenoble.archi.fr colette.ioan@grenoble.archi.fr	www.grenoble.archi.fr

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	FR GRENOBL 16	0731	Architecture	2 nd	10 (1*10)	
FR GRENOBL 16	TR IZMIR03		Architecture		10 (1*10)	
			Architecture			

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	FR GRENOBL 16	0731	Architecture	1 lecturer 1 week	
FR	TR IZMIR03		Architecture	1 lecturer	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

GRENOBL 16				1 week	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03		English	-	B1	B1
FR GRENOBL 16		French		B1	B2

D. Additional requirements

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

FR GRENOBL 16 : A Portfolio is mandatory and to be sent to Faculty administration before Autumn or Spring term.

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
FR GRENOBL 16	May 1st	No admission

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within;

TR IZMIR03: [5] weeks.

FR GRENOBL 16: [5] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than;

TR IZMIR03: [5] weeks.

FR GRENOBL 16: [5] weeks.

after the assessment period has finished at the receiving HEI.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR IZMIR03:

http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁴. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

⁴ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<u>incoming-erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	<u>http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145</u>
FR GRENOBL 16	<u>isso@grenoble-univ.fr</u>	<u>http://international.grenoble-univ.fr</u>

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<u>incoming-erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	<u>Insurance cover is not automatically provided.</u> <u>http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrenCilerIcin&Islem=SigortaIngilizce</u>
F GRENOBL16	Please contact the exchange coordinator	<u>http://international.grenoble-univ.fr/jsp/fiche_pagelibre.jsp?CODE=05575557&LAN=GUE=0&RH=GUETFRFR-PETU&RF=GUETFRFR PEAS</u>


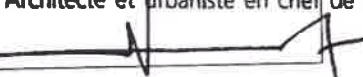
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&Islem=BarinmaIngilizce
F GRENOBL16	studenthousing@grenoble-univ.fr	http://international.grenoble-univ.fr/jsp/fiche_pagelibre.jsp?CODE=54615188&LAN=GUE=0&RH=GUETRFR PEAS&RF=GUETRFR PLO

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	29. Jan 2014	 Le Directeur de l'ENSA G
FR GRENOBL 16	Director : Jean-Michel KNOP	28.01.2014	Architecte et urbaniste en chef de l'Etat 

Jean-Michel KNOP

⁵ Scanned signatures are accepted