

# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional<sup>1</sup> agreement 2014-21** **between programme countries**

**[Minimum requirements]<sup>2</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution (and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details<sup>3</sup> (email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
<b>UNIVERSITE DE STRASBOURG IUT ROBERT SCHUMAN</b>	<b>F STRASBO 48</b>	Ms Sandra REBEL Erasmus Institutional Coordinator  Mrs Fabienne KLEFFER IUT RS 72 route du Rhin CS 10315 F 67411 ILLKIRCH CEDEX  Tel. +33 3 68 85 84 54  <a href="mailto:Iutrs-ri@unistra.fr">Iutrs-ri@unistra.fr</a>	<a href="http://unistra.fr">http://unistra.fr</a>  <a href="http://iutrs.unistra.fr">http://iutrs.unistra.fr</a>

<b>İZMİR YÜKSEK TEKNOLOJİ ENSTİTÜSÜ-İYTE</b> <b>[İZMİR INSTITUTE OF TECHNOLOGY-IZTECH]</b>	<b>TR IZMIR03</b>	Assoc.Prof. Mehtap Emirdağ Eanes <u>erasmuskoordinator@iyte.edu.tr</u> +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	<u>www.iyte.edu.tr</u> <u>http://ects.iyte.edu.tr/</u>
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<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>1</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>4</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:]*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
F STRASBO 48	TR IZMIR03	48	Computing	1st	2/12	
TR IZMIR03	F STRASBO 48					

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*);

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F STRASBO 48	TR IZMIR03	48	Computing	1/5	
TR IZMIR03	F STRASBO 48	061	Computer Engineering	1 lecturer/1 week	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F STRASBO 48		French		B2	B2
TR IZMIR03		English	-	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

To facilitate the integration of incoming students, the University of Strasbourg offers a buddy system. We also organize a welcome session at the beginning of each semester to give the incoming students all the practical information for a successful installation in Strasbourg. Moreover cultural tours and activities are offered to incoming students during all the year.

The Unistra also offers different devices to allow students to improve their level of French (<http://www.unistra.fr/index.php?id=18509>).

The University of Strasbourg can welcome students and staff with disabilities. We have two specific structures to help students and staff with disabilities.

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**TR IZMIR03:** Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F STRASBO 48	End of May	End of October
TR IZMIR03	June 1st	December 1st

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.

**TR IZMIR03:** [5] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

**TR IZMIR03:** [5] weeks.

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### **F STRASBO 48**

French grade (Note/20)	ECTS grade	Definition
>= 16	A	EXCELLENT outstanding performance with only minor errors

<16	B	VERY GOOD above the average standard but with some errors
<14	C	GOOD generally sound work with a number of notable errors
<12	D	SATISFACTORY fair but with significant shortcomings
10	E	SUFFICIENT performance meets the minimum criteria
> = 8	FX	FAIL some more work required before the credit can be awarded
< 8	F	FAIL considerable further work is required

### TR IZMIR03:

[http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p\\_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce](http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F STRASBO 48	iutrs-ri@unistra.fr	<a href="http://www.unistra.fr/index.php?ud=vie-pratique">http://www.unistra.fr/index.php?ud=vie-pratique</a>
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145">http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F STRASBO 48	<a href="mailto:iutrs-ri@unistra.fr">iutrs-ri@unistra.fr</a>	<a href="http://www.unistra.fr/index.php?ud=vie-pratique">http://www.unistra.fr/index.php?ud=vie-pratique</a>
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<b>Insurance cover is not automatically provided.</b> <a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=SigortalIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=SigortalIngilizce</a>



#### 4. Housing

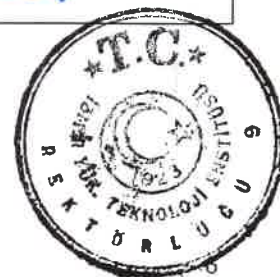
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F STRASBO 48	<a href="mailto:iutrs-ri@unistra.fr">iutrs-ri@unistra.fr</a>	<a href="http://unistra.fr/index.php?id=18509#c83593">http://unistra.fr/index.php?id=18509#c83593</a>
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=BarinmaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&amp;Islem=BarinmaIngilizce</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
F STRASBO48	B. LICKEL Head of IUT RS	5/11/2014	
TR IZMIR03	Prof. Dr. Sedat AKKURT Vice-Rector	17/01/2014	



<sup>6</sup> Scanned signatures are accepted