



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-20[21]² **between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details⁴ (email, phone)	Website (eg. of the course catalogue)
PANEPISTIMIO PATRON (UNIVERSITY OF	G PATRA 01	International Relations Office University Campus, Building A' 265 04 University of Patras – Rio.	https://www.upatras.gr/el/ects

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

PATRAS)		<p>Patras – Greece</p> <p>https://www.upatras.gr/el/intrel</p> <p>Tel: +30 2610 969028, Fax: +30 2610 994441</p> <p>Head of The International Office: Ms Androniki Chrysafi - Intra-EU & Non-EU Inter-institutional agreements, International universities Network & Associations, Web Management of the International Office, Erasmus+ Incoming students & staff Mobility</p> <p>Contact person: Ms. Maria Kotsari.</p> <p>Email: llp.incoming@upatras.gr</p> <p>Intra-EU Erasmus+ Incoming students & staff Mobility</p> <p>Contact person: Ms. Mariza Charalampopoulou</p> <p>Email: llp.incoming@upatras.gr</p> <p>- Outgoing Students & teaching/training staff , National Agency financial account reports, Mobility tool content editor</p> <p>Contact person: Ms Dimitra Stamatopoulou.</p> <p>Email: llp.outgoing@upatras.gr</p> <p>- Erasmus+ placements management for students, Erasmus+ management & finance, official record of governmental documents</p> <p>Contact person: Ms Jenny Christia</p> <p>Email: llp.placements@upatras.gr</p> <p>Academic Responsible:</p> <p>Achilleas Kontogeorgos</p> <p>Assistant Professor Department of Business Administration of Food and Agricultural Enterprises</p> <p>University of Patras</p> <p>G. Seferi 2, 30100 Agrinio, Greece</p> <p>Email: akontoge@upatras.gr</p> <p>Bilateral Agreement Responsible:</p> <p>Athanasios Lantavos</p> <p>Professor Department of Business Administration of Food and Agricultural Enterprises</p> <p>University of Patras</p> <p>G. Seferi 2, 30100 Agrinio, Greece</p> <p>Email: alantavo@upatras.gr</p>	
İzmir Yüksek Teknoloji Enstitüsü- IYTE [Izmir Institute of	TR IZMIR03	<p>Prof. Mehtap EMIRDAĞ EANES</p> <p>erasmuskoordinatord@iyte.edu.tr</p> <p>+90 232 750 7892</p> <p>For incoming-students to IYTE:</p>	<p>www.iyte.edu.tr</p> <p>http://ects.iyte.edu.tr/</p>

Technology-IZTECH]		gizemkofunyeli @iyte.edu.tr +90 232 750 78 89 Departmental Contact Person for Engineering Management: Asst.Prof.Dr. Hasan Engin DURAN <u>enginduran@ivtc.edu.tr</u> +90 232 750 70 11	
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
G PATRA 01	Engineering Management Dept. TR IZMIR03	041	Business /Management	2 nd	2 *3 = 6 months	Only by individual agreement
TR IZMIR03	G PATRA 01	0488	Engineering Management	2 nd	3 std *6 months = 18 months	-

[*Optional; subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
G PATRA 01	TR IZMIR03	041	Business /Management	1*14 DAYS	
TR IZMIR03	G PATRA 01	0488	Engineering Management	5 days/1 lecturer	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G PATRA 01		ENGLISH	GREEK	B1	B2
TR IZMIR03	Engineering Management	English	-	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

TR IZMIR03: İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G PATRA 01	JUNE 20 th	OCTOBER 31 st
TR IZMIR03	MAY 31 st	DECEMBER 31 st

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision **within 8 weeks**.
3. **A Transcript of Records will be issued by the receiving institution no later than 5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

G PATRA 01: <https://www.upatras.gr/el/ects>

TR IZMIR03: <http://ects.iyte.edu.tr/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PATRA 01	Tel: +30 2610 997987 Email: llp.incoming@upatras.gr	www.mfa.gr/en/visas & http://www.upatras.gr/en/erasmus_mobility
TR IZMIR03	gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 89	http://ects.iyte.edu.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PATRA 01	Tel: +30 2610 997987 Email: llp.incoming@upatras.gr	http://www.upatras.gr/en/node/178 & https://www.upatras.gr/el/care
TR IZMIR03	gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 89	http://ects.iyte.edu.tr/

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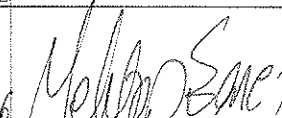
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G PATRA 01	Tel: +30 2610 997967 Email: llp.incoming@upatras.gr	https://www.upatras.gr/el/accommodation
TR IZMIR03	gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 89	http://eets.iyte.edu.tr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
G PATRA 01	PROF. N. KARAMANOS Vice Rector of Academic & International Affairs ERASMUS + INSTITUTIONAL CO-ORDINATOR	23/8/2016	
TR IZMIR03	Prof. Dr. Mehtap EMIRDAG EANES Erasmus Institutional Coordinator	05.09.2016	

⁸ Scanned signatures are accepted



Handwritten mark

