



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF APPLIED SCIENCES MARKO MARULIC IN KNIN	HR KNIN01	Institutional Coordinator: Lovorka Blažević, Dean Kralja Petra Krešimira IV 30, 22 300 Knin, Croatia phone. +385 22 664 450; fax. +385 22 661 374 e- mail: erasmus@veleknin.hr Contact person : Ljubica Ukić, struc.spec.oec. Erasmus Coordinator Kralja Petra Krešimira IV 30, 22 300 Knin, Croatia phone: +385 22 668 120 fax. +385 22 661 374 e-mail: erasmus@veleknin.hr	www.veleknin.hr/veleknin/web/index.php/cro/Medunarodna-suradnja/Course-catalog
İzmir Yüksek Teknoloji Enstitüsü- IYTE [Izmir Institute of Technology- IZTECH] Department of Food	TR IZMIR03	Erasmus Coordinator (Institutional) Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE:	www.iyte.edu.tr http://ects.iyte.edu.tr/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Engineering		incoming-erasmus@iyte.edu.tr +90 232 750 78 91 Departmental Erasmus Coordinator: Food Engineering Prof.Dr. Figen KOREL Tel: +90 232 750 6228; Fax: +90 232 750 6196; E-mail: figenkorel@iyte.edu.tr	
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B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle (short cycle, 1 st , 2 nd or 3 rd) *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
HR KNIN01	TR IZMIR03	0721	HR KNIN01 Food Technology	1 st	5 students x 5 months=10 months total	2
TR IZMIR03	HR KNIN01	0721	TR IZMIR03 Food Engineering	1 st	5 students x 5 months=10 months total	5

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
HR KNIN01	TR IZMIR03	0721	HR KNIN01 Food Technology	5 teachers x 5 days 25 days total	5 teachers/ laboratory staff x 5 days 25 days total
TR IZMIR03	HR KNIN01	0721	TR IZMIR03 Food Engineering	5 teachers x 5 days 25 days total	5 teachers/ laboratory staff x 5 days 25 days total

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR KNIN01	All	English		B1 English	B2 English
TRIZMIR 03	All	English	-	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HR KNIN01

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Application forms and Learning Agreements should be filled in English in capital letters with correct address of University and correct name of responsible Erasmus coordinator;

Student should send Application Form, Learning Agreements in 3 copies- signed and stamped by authorised persons with 3 photos to address of receiving Institution (TR IZMIR03 or HR KNIN01)

Students should hold insurance card before start of mobility (health insurance, travel insurance and/or responsibility insurance for SMP motilities according Erasmus + rules).

TR IZMIR03

TR IZMIR03:

The original transcript of records (no carbon copy is accepted) with the exams done by the Turkish student can be given or sent directly to him/her OR to the International Office of TR IZMIR03.

The Learning Agreement or the changed Learning Agreement has to be given to the Turkish student who will submit to the approval of the departmental coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

Selection/preparation/integration of mobility students and staff will be carried out in accordance with the principles of the Erasmus HEI Charter 2014-2019. Students and staff with disabilities will be accepted and assisted. Buddy system and orientation day/activities will be organized for incoming students.

İzmir Institute of Technology and University of Applied Sciences Marko Marulić has **NO** infrastructure to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR KNIN01	September 15th	February 15th
TRIZMIR 03	May 31st	December 31st

2. TR IZMIR03 or HR KNIN01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from TR IZMIR03 or HR KNIN01 (such as online nominations etc..).
3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to erasmuskoordinator@iyte.edu.tr or erasmus@veleknin.hr). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc..).
4. The receiving institution will send its decision within 3 weeks.

5. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

6. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given.

F. Information

1. Grading systems of the institutions

HR KNIN01:

ECTS grades	Meaning	Croatian scale	Croatian Meaning	Grade requirements
A	(excellent)	5.0 five (pet)	izvrstan (excellent)	93-100%
B	(very good)	4 four (četiri)	vrlo dobar (good plus)	83-92%
C	(good)	3 good (dobar)	dobar (good)	73-82%
D,E	(satisfactory)	2 satisfactory (dovoljan)	dovoljan (satisfactory)	62-72%
FX/F	(fail)	1 unsatisfactory (nedovoljan)	nedovoljan (unsatisfactory)	0-50%

TR IZMIR03:

TR IZMIR03:

Institution (Erasmus code)	WEB PAGE
TR IZMIR03	http://ects.iyte.edu.tr/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for Information
HR KNIN01	erasmus@veleknin.hr	https://www.veleknin.hr/veleknin/web/index.php/cro/Medunarodna-suradnja/Incoming-mobility
TR IZMIR03	gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 90	http://ui0.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR KNIN01	erasmus@veleknin.hr	https://www.veleknin.hr/veleknin/web/index.php/cro/Medunarodna-suradnja/Incoming-mobility
TR IZMIRO3	Insurance cover is not automatically provided. gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR KNIN01	erasmus@veleknin.hr	https://www.veleknin.hr/veleknin/web/index.php/cro/Medunarodna-suradnja/Incoming-mobility
TR IZMIRO3	gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
HR KNIN01	Lovorka Blažević, senior lecturer Dean		
TR IZMIR03	Prof. Dr. Mehtap EMİRDAĞ EANES <i>Erasmus Institutional Coordinator</i>	20-12-2016	

HR KNIN01:

Klasa: 910-01/16-01/17

Urbroj: 2182/1-12/3-2-16-1-1

⁴ Scanned signatures are accepted