Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (e-mail, phone)	Website (eg. of the course catalogue)
Josip Juraj Strossmayer University of Osijek – UNIOS represented by Prof. Dr. Željko Turkalj, Rector address: Trg Svetog Trojstva 3, 31000 Osijek, Croatia VAT number: HR78808975734	**HR OSIJEK01** PIC: **973870204**	Martina Šuto, Institutional Erasmus coordinator International Relations Office, Trg Sv. Trojstva 3; HR-31000 Osijek, Croatia phone: + 385 31 224 125 ; fax: + 385 31 224 126; erasmus@unios.hr	www.unios.hr www.unios.hr/incoming-mobility
		Ivan Kraus, PhD Faculty Erasmus Coordinator Faculty of Civil Engineering Vladimira Preloga 3 +385 31 274 377 +385 31 274 444 ikraus@gfos.hr	www.gfos.hr
		Prof. Dr. Mirela Planinić, Faculty of Food Technology, Franje Kuhača 20, 31000 Osijek, Croatia Phone: +385 31 224 332; Fax: +385 31 207 115 mirela.planinic@ptfos.hr	www.ptfos.hr
		Prof. dr. Goran Martinović Faculty of Electrical Engineering Kneza Trpimira 2B, HR-31000 Osijek, Croatia Tel: +385 31 224 600 Fax: +385 31 224 605 goran.martinovic@etfos.hr	www.etfos.hr

		Erasmus Coordinator (Institutional) Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91 Departmental Erasmus Coordinator: Food Engineering Prof.Dr. Figen KOREL Tel: +90 232 750 6228; Fax: +90 232 750 6196; E-mail: figenkorel@iyte.edu.tr Civil Engineering Assist.Prof.Dr.Gursoy Turan Tel: +90 232 750 6804; Fax: +90 232 750 6801; E-mail: gursoy@iyte.edu.tr Electrics and Electornics Engineering Assist.Prof.Dr.Fatih Yaman Tel: +90 232 750 6596; Fax: +90 232 750 6599; E-mail: fatihyaman@iyte.edu.tr Computer Engineering Assist.Prof.Dr. Yalin BASTANLAR Tel: +90 232 750 7883; Fax: +90 232 750 7862; E-mail: yalinbastanlar@iyte.edu.tr	www.iyte.edu.tr http://ects.iyte.edu.tr/
İzmir Institute of Technology	TR IZMIR03		

B. Mobility numbers[1] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods

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[1] Mobility numbers can be given per sending/receiving institutions *and per education field (optional**:
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	* [ISCED]	*	[short cycle, 1st , 2nd or 3rd] *	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships * [total number of months of the study periods or average duration*]
HR OSIJEK01	TR IZMIR03	0732	Building and Civil Engineering	1,2,3	2x5 months	To be agreed
		061	Computer Engineering	1,2,3	2x5 months	
		715	Electrical and Electronics Engineering	1,2,3	2x5 months	
		0721	Food processing	1,2	2x5 months	
TR IZMIR03	HR OSIJEK01	0732	Building and Civil Engineering	3rd	2x5 months	To be agreed
		061	Computer Engineering	2nd	1x5 month	
		715	Electrical and Electronics Engineering	1st	2x5 months	
		0721	Food processing	1st	2x5 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HR OSIJEK01	TR IZMIR03	0732	Building and Civil Engineering	2 staff x 1 week	2 staff x 1 week
		0721	Food processing	2 staff x 1 week	2 staff x 1 week
		061	Computer Engineering	2 staff x 1 week	2 staff x 1 week
		715	Electrical and Electronics Engineering	2 staff x 1 week	2 staff x 1 week

TR IZMIR03	HR OSIJEK01	0732	Building and Civil Engineering	2 staff x 1 week	2 staff x 1 week
		061	Computer Engineering	2 staff x 1 week	2 staff x 1 week
		715	Electrical and Electronics Engineering	2 staff x 1 week	2 staff x 1 week
		0721	Food processing	2 staff x 1 week	2 staff x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[2]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR OSIJEK01		Croatian	English	B2	B2
TRIZMIR 03	All	English	-	B1 English	B2 English

D. Additional requirements

HR OSIJEK01: UNIOS cannot accept applications received after the stated deadline. It is not possible for students to defend Bachelor papers, Master thesis or PhD thesis at UNIOS within this agreement and to obtain final qualification. UNIOS provides technical and academic support to students and staff with disabilities; depending on individual needs, excluding financial supports.

TR IZMIR03:

The original transcript of records (no carbon copy is accepted) with the exams done by the Turkish student can be given or sent directly to him/her OR to the International Office of TR IZMIR03.

The Learning Agreement or the changed Learning Agreement has to be given to the Turkish student who will submit to the approval of the departmental coordinator.
The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:
Selection/preparation/integration of mobility students and staff will be carried out in accordance with the principles of the Erasmus HEI Charter 2014-2019. Students and staff with disabilities will be accepted and assisted. Buddy system and orientation day/activities will be organized for incoming students.

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[2] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

E.   Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR OSIJEK01	July 1st	December 1st
TRIZMIR 03	May 31st	December 31st

2.   TR IZMIR03 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from TR IZMIR03 (such as online nominations etc...).

3.   Partner Universities have to send a detailed Erasmus nomination list by e-mail (to erasmuskoordinator@iyte.edu.tr). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

4.   The receiving institution will send its decision within 3 weeks.

5.   A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

6.   Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given.

F.   Information

1. Grading systems of the institutions

HR OSIJEK01:
Croatian Grading system and comparison to ECTS available at:
http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/unios-academic-information/
Transcript of Records is issued in English language, and contains all data needed for comparison to ECTS.

TR IZMIR03:

Institution [Erasmus code]	WEB PAGE
TR IZMIR03	http://ects.iyte.edu.tr/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 erasmus@unios.hr	http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/before-leaving-home/
TR IZMIR03	gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 erasmus@unios.hr	http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/before-leaving-home/ http://www.hzzo.hr/en
TR IZMIR03	Insurance cover is not automatically provided. gizemkofunyeli @iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR OSIJEK01	International Relations Office phone: + 385 31 224 125 erasmus@unios.hr	http://www.unios.hr/suradnja/medunarodna-suradnja/erasmus-incoming-students/upon-arrival/

Institution [Erasmus code]	Name, function	Date	Signature[3]

TR IZMIR03	gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/

G.   SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[3]
HR OSIJEK01	**Prof. Dr. Željko Turkalj** Rector of Josip Juraj Strossmayer University of Osijek	16/12/2016	
TR IZMIR03	Prof. Dr. Mehtap EMİRDAĞ EANES	20/12/16	

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[3] Scanned signatures are accepted