

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
University of Split Livnjska 5, HR- 21000 Split	HR SPLIT01	Institutional Coordinator: Ana Ćosić International Relations Office e-mail: acosic@unist.hr Tel: +385 21 440 343 Fax: +385 21 440 344	www.unist.hr

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>Faculty of Science Teslina 12/III, 21000 Split</p>		<p>Faculty coordinator: Ani Grubišić, PhD ani.grubisic@pmfst.hr</p>	<p>http://www.pmfst.hr/eng/</p>
<p>İzmir Institute of Technology <i>EUC: 220729</i> www.iztech.edu.tr, [Department Molecular Biology, Chemistry, Physics, Mathematics]</p>	<p>TR IZMIR03</p>	<p>Erasmus Institutional Coordinator: <u>Prof. Dr. Mehtap EMİRDAĞ EANES</u> Office of International Relations, TR-35430 Urla-İzmir; Tel: +90 232 750 78 92; Fax: +90 232 750 78 95; erasmuskoordinat@iyte.edu.tr</p> <p>For incoming students: gizemkofunyeli@iyte.edu.tr</p> <p>Departmental Erasmus Coordinators</p> <p>Molecular Biology and Genetics: <u>Assoc. Prof. Dr. Bünyamin AKGÜL</u>, Tel: +90 232 750 7316; Fax: +90 232 750 7303; E-mail: bunyaminakgul@iyte.edu.tr</p> <p>Chemistry: Assoc.Prof.Dr. Gülşah ŞANLI MOHAMED Tel: +90 232 750 7515; Fax: +90 232 750 7509; E-mail: gulsahsanli@iyte.edu.tr</p> <p>Physics: Prof.Dr. Orhan ÖZTÜRK Tel: +90 232 750 7708; Fax: +90 232 750 7707; E-mail: orhanozturk@iyte.edu.tr</p> <p>Mathematics: Assoc.Prof.Dr. Gamze TANOĞLU Tel: +90 232 750 7757; Fax: +90 232 750 7777; E-mail: gamzetanoglu@iyte.edu.tr</p>	<p>www.iztech.edu.tr, http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145</p>

--	--	--	--

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeship S *
HR SPLIT01	TR IZMIR03	0511	HR SPLIT01: Biology	1 st	2 students x 5 months=10 months total	
TR IZMIR03	HR SPLIT01	0511	TR IZMIR03 Molecular Biology and Genetics	2 nd	2 students x 5 months=10 months total	
HR SPLIT01	TR IZMIR03	0531	HR SPLIT01: Chemistry	1 st	2 students x 5 months=10 months total	
TR IZMIR03	HR SPLIT01	0531	TR IZMIR03 Chemistry	1 st	2 students x 5 months=10 months total	
HR SPLIT01	TR IZMIR03	0541	HR SPLIT01: Mathematics	1 st	2 students x 5 months=10 months total	
TR IZMIR03	HR SPLIT01	0541	TR IZMIR03 Mathematics	1 st	2 students x 5 months=10 months total	
HR SPLIT01	TR IZMIR03	0533	HR SPLIT01: Physics	1 st	2 students x 5 months=10 months total	
TR IZMIR03	HR SPLIT01	0533	TR IZMIR03 Physics	1 st	2 students x 5 months=10 months total	

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
HR SPLIT01	TR IZMIR03	0511	HR SPLIT01: Biology	2 teachers x 5 days 10 days total	
TR IZMIR03	HR SPLIT01	0511	TR IZMIR03 Molecular Biology and Genetics	2 teachers x 5 days 10 days total	
HR SPLIT01	TR IZMIR03	0531	HR SPLIT01: Chemistry	2 teachers x 5 days 10 days total	
TR IZMIR03	HR SPLIT01	0531	TR IZMIR03 Chemistry	2 teachers x 5 days 10 days total	
HR SPLIT01	TR IZMIR03	0541	HR SPLIT01: Mathematics	2 teachers x 5 days 10 days total	
TR IZMIR03	HR SPLIT01	0541	TR IZMIR03 Mathematics	2 teachers x 5 days 10 days total	
HR SPLIT01	TR IZMIR03	0533	HR SPLIT01: Physics	2 teachers x 5 days 10 days total	
TR IZMIR03	HR SPLIT01	0533	TR IZMIR03 Physics	2 teachers x 5 days 10 days total	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR SPLIT01		Croatian	English	English B2 Croatian A1-A2, if applicable	English C1
TR IZMIR03		English	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HR SPLIT01:

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: erasmus@unist.hr

TR IZMIR03:

The original transcript of records (no carbon copy is accepted) with the exams done by the Turkish student can be given or sent directly to him/her OR to the International Office of TR IZMIR03.

The Learning Agreement or the changed Learning Agreement has to be given to the Turkish student who will submit to the approval of the departmental coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

Selection/preparation/integration of mobility students and staff will be carried out in accordance with the principles of the Erasmus HEI Charter 2014-2019. Students and staff with disabilities will be accepted and assisted. Buddy system and orientation day/activities will be organized for incoming students.

İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR SPLIT01	1 June	1 November
TR IZMIR03	May 31st	December 31st

[* to be adapted in case of a trimester system]

2. TR IZMIR03 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from TR IZMIR03 (such as online nominations etc...).

3. Partner Universities have to send a detailed Erasmus nomination list by e-mail (to erasmuskoordinator@iyte.edu.tr). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

4. The receiving institution will send its decision within 3 weeks.

5. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

6. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given.

F. Information

1. Grading systems of the institutions

HR SPLIT01: <http://eng.unist.hr/InternationalRelations/AcademicInformation/tabid/413/Default.aspx>

Traditional Grading system is as follows:

- 1 - fail
- 2 - pass, sufficient
- 3 - good
- 4 - very good
- 5 - excellent

TR IZMIR03:

Institution [Erasmus code]	WEB PAGE
TR IZMIR03	http://ects.iyte.edu.tr/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx
TR IZMIR03	gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx
TR IZMIR03	Insurance cover is not automatically provided. gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	incoming@unist.hr +385 21 440 343	http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx
TR IZMIR03	gizemkofunyeli @iyte.edu.tr Tel: +90 232 750 78 90	http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/ http://ects.iyte.edu.tr/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
HR SPLIT01	Prof. Dr. Alen SOLDO Vice rector for Science and International Cooperation	29/4/2016	
TR IZMIR03	Prof. Dr. Mehtap EMİRDAĞ EANES <i>Erasmus Institutional Coordinator</i>	8/12/16	

⁷ Scanned signatures are accepted