



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup>** **between programme countries**

### **[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details<sup>4</sup></b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] <b>Department of Environmental Engineering</b>	<b>TR IZMIR03</b>	Assoc.Prof. Mehtap Emirdağ Eanes <a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a> +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	<a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a> <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<b>Szegedi Tudományegyetem - University of Szeged</b> Gabriella BALOG MOLNAR Head of International Mobility Centre, Institutional ERASMUS Coordinator	<b>HU SZEGED01</b>	Address: H-6720 Szeged Dugonics tér 13. Phone/Fax: +36 62 420 895 e-mail: Gabriella.Balog.Molnar@rekt.szte.hu	<a href="http://www.u-szeged.hu/erasmus/">http://www.u-szeged.hu/erasmus/</a>  <a href="http://www.u-szeged.hu/erasmus/course-descriptions">http://www.u-szeged.hu/erasmus/course-descriptions</a>
<b>Department of Mineralogy, Geochemistry and Petrology</b>  Gergely DABI Departmental erasmus coordinator	<b>HU SZEGED01</b>	Address: H-6722 Szeged, Egyetem u. 2. Phone: +36 62 544 058 Fax: +36 62 426479 Email: dabi@geo.u-szeged.hu	

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	HU SZEGED01	0712	Environmental Engineering	2 <sup>nd</sup>	12 (2*6)	-
HU SZEGED01	TR IZMIR03	0712	Environmental Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	20 (2 students)	-

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subjec	Subject area	Number of staff mobility periods
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<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	<i>t area code</i> * [ISCED]	<i>name</i> *	Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	HU SZEGED01	0712	Environmental Engineering	Assoc.Prof. Alper Baba  To be appointed later  3 weeks/staff	
HU SZEGED01	TR IZMIR03	0712	Environmental Engineering	Assist. Prof. János Szanyi  To be appointed later  3 weeks/staff	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03	0712	English		English B1	English B2
HU SZEGED01	0712	Hungarian	English	English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

**HU SZEGED01:** University Of Szeged established Psychological and Counselling Centre for Students & Office for Students with Disabilities which assures different mental-hygienic services for ERASMUS visiting students of the University of Szeged.

<http://www.u-szeged.hu/english/service-units/psychological-and-080828-1?objectParentFolderId=2704>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [ERASMUS code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
HU SZEGED01	June 30th	October 31st

[\* to be adapted in case of a trimester system]

### TR IZMIR03:

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

### HU SZEGED01

2. The receiving institution will send its decision within **6** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### **1. Grading systems of the institutions**

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

<b>Receiving institution [Erasmus code]</b>	<b>Autumn term* [month]</b>	<b>Spring term* [month]</b>
TR IZMIR03	<a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&amp;Islem=AKTSNotCevrimiIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&amp;Islem=AKTSNotCevrimiIngilizce</a>	
HU SZEGED01	<a href="http://www.u-szeged.hu/erasmus/grading-system">http://www.u-szeged.hu/erasmus/grading-system</a>	

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145">http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145</a>
HU SZEGED01		<a href="http://konzuliszolgalat.kormany.hu/en">http://konzuliszolgalat.kormany.hu/en</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<sup>7</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<b><u>Insurance cover is not automatically provided.</u></b> <a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilercinlem=SigortaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilercinlem=SigortaIngilizce</a>
HU SZEGED01		<a href="http://www.u-szeged.hu/erasmus/student-guide">http://www.u-szeged.hu/erasmus/student-guide</a>




#### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:incoming-erasmus@iyte.edu.tr">incoming-erasmus@iyte.edu.tr</a> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilercinlem=BarinmaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilercinlem=BarinmaIngilizce</a>
HU SZEGED01		<a href="http://www.u-szeged.hu/erasmus/student-guide">http://www.u-szeged.hu/erasmus/student-guide</a>

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	09-01-2014	
HU SZEGED01	<u>Departmental Co-ordinator:</u> Gergely Dabi, Ph.D. Department of Mineralogy, Geochemistry and Petrology <u>Institutional Co-ordinator:</u> Gabriella Balog Molnár Head of International Mobility Centre	06.01.2014	 

<sup>8</sup> Scanned signatures are accepted