

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2015-2020/2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Perugia	I PERUGIA01	Academic Coordinator Lucio Postrioti Associate Professor Dipartimento di Ingegneria Via Duranti, 67 06125 Perugia – Italy e-mail: lucio.postrioti@unipg.it Tel +39 075 5853733 Administrative Coordinator: Sonia Trinari	University of Perugia http://www.unipg.it/ International Relations Area: http://www.unipg.it/internazionale ECTS Catalogue: http://www.unipg.it/en/students/ects-guide

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Head International Relations Office</p> <p>Università degli Studi di Perugia</p> <p>Piazza Università, 1 06123 Perugia – Italy</p> <p>e-mail: area.relint@unipg.it</p> <p>Tel. +39-075-5852106; +39-075-5852084; +39-075-5852036</p> <p>Fax: +39-075-5852209</p>	
<p>İzmir Yüksek Teknoloji Enstitüsü-IYTE</p> <p>[Izmir Institute of Technology-IZTECH]</p>	TR IZMIR03	<p>Contact Person:</p> <p>Alvaro Diez, Assistant Professor Mechanical Engineering Department IYTE Izmir Institute of Technology Urla - Izmir TR-35430 Tel: + 90 232 750 67 07 alvarodiez@iyte.edu.tr</p> <p>Dept. Coordinator:</p> <p>Ferhat Bingöl, Assistant Professor Mechanical Engineering Department IYTE Izmir Institute of Technology Urla – Izmir TR- 35430 Tel: + 90 232 750 67 86 ferhatbingol@iyte.edu.tr</p> <p>Erasmus Institutional Coordinator:</p> <p>Prof. Mehtap Emirdağ Eanes erasmuskoodinator@iyte.edu.tr</p> <p>+90 232 750 7892</p> <p>For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91</p>	<p>www.iyte.edu.tr</p> <p>http://ects.iyte.edu.tr/</p>

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]**	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I PERUGIA 01	TR IZMIR03	0716	Motor vehicles, ships and aircraft	1 st , 2 nd and 3 rd	12	
TR IZMIR03	I PERUGIA0 1	0715	Mechanical Engineering **	2 nd and 3 rd	12 (2 std*6 months)	

** The students who will be selected for the spots of the agreement will study in the area of "Motor vehicles, ships and aircraft" at the host institution.

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

** ISCED codes and Subject areas are available at:

http://www.unipg.it/files/pagine/13/Erasmus_ISCED.pdf

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]*	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
I PERUGIA01	TR IZMIR03	0716	Motor vehicles, ships and aircraft	10	

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

TR IZMIR03	I PERUGIA01	0715	Mechanical Engineering **	10 (1 person *10 days)	
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** The lecturers who will be selected for the spots of the agreement will give lessons in the area of "Motor vehicles, ships and aircraft" at the host institution.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I PERUGIA01		Italian	English only for students who apply for Laboratory training	B1 [The University of Perugia offers an Italian Language Course free of charge in September and February for all international students. Italian Language Courses are offered all year round at a reduced price: http://www.unipg.it/en/unipg/language-courses]	B2 [Teaching staff is also welcome to teach classes in English, French, German Portuguese and Spanish depending on the hosting Degree Course]
TR IZMIR03		English	-	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

The selection criteria for students and staff are regulated by the sending University; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Institution according to the regulations of the Educational, Audiovisual & Cultural Executive Agency (EACEA) and National Agencies.

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PERUGIA01	Application deadline : July 15th Academic calendar: http://www.unipg.it/en/courses/academic-calendar	Application deadline: December 15th Academic calendar: http://www.unipg.it/en/courses/academic-calendar
TR IZMIR03	June 1st	December 1st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution upon the student's departure or, in any case, no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

The receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁵. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PERUGIA01	http://www.unipg.it/en e-mail: area.relint@unipg.it Tel.+39-075-5852106	http://www.unipg.it/en/students/ects-guide
TR IZMIR03:	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PERUGIA01	servizio.incoming@unipg.it Tel. +39-075-5852024 Fax +39-075-5852352 area.relint@unipg.it Tel.+39-075-5852106	http://www.unipg.it/en/students/ects-guide
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/

⁵ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PERUGIA01	servizio.incoming@unipg.it Tel. +39-075-5852024 Fax +39-075-5852352 area.relint@unipg.it Tel. +39-075-5852106	http://www.unipg.it/en/students/ects-guide
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	<u>Insurance cover is not automatically provided.</u> http://ects.iyte.edu.tr/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PERUGIA01	servizio.incoming@unipg.it Tel. +39-075-5852024 Fax +39-075-5852352 area.relint@unipg.it Tel. +39-075-5852106	http://www.unipg.it/en/students/ects-guide
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
I PERUGIA01	The Rector (Prof. Franco Moriconi)	13 MAR 2015	IL RETTORE (Prof. Franco Moriconi)
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	26-Feb 2015	S. Akkurt

REG. N. 618

DATE 13 MAR 2015

⁶ Scanned signatures are accepted