



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-2021 between programme countries

[Minimum requirements]²

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-İYTE İzmir Institute of Technology- IZTECH Department of Architecture	TR IZMIR03	Asst. Prof. Dr. Nur Başak SÜRMEĠ ERALTUĞ erasmuskoordinat@iyte.edu.tr +90 232 750 7892 For incoming-students to İYTE: gizemkofunyeli@iyte.edu.tr +90 232 750 78 90 For incoming-staff to İYTE:	www.iyte.edu.tr http://ects.iyte.edu.tr/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		ozgetopcuoglu@iyte.edu.tr +90 232 750 78 91	
Vilnius Gediminas Technical University	LT VILNIUS02	Erika Daniene Erasmus+Institutional coordinator Sauletekio al. 11-805, Vilnius, LT-10223, Lithuania erasmus@vgtu.lt +370 5 237 0556 Ms. Eglė Bazaraitė Erasmus+ faculty coordinator Trakų g. 1, 01132 Vilnius, Lithuania egle.bazaraite@vgtu.lt +370 5 274 5211	http://www.vgtu.lt/en

B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	LT VILNIUS02	0730	Architecture	1 st 2 nd 3 rd	18 months 1 st (1std*6 months) 2 nd (1std*6 months) 3 rd (1std *6 months)	
LT VILNIUS02	TR IZMIR03	0730	Architecture	1 st	2 / 4-6 months each	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	LT VILNIUS02	0730	Architecture	1 staff/1 week (min 8 hours)	-
LT VILNIUS02	TR IZMIR03	0730	Architecture	1 / for one week min. 8 hours	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03	Architecture	English	-	English – B1	English – B2
LT VILNIUS02	Architecture	English	Lithuanian	English – B1	English – B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Izmir Institute of Technology: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

Vilnius Gediminas Technical University

Admission procedures:

<https://www.vgtu.lt/for-international-students/for-exchange-students/exchange-studies-erasmus-and-bilateral-agreement/53962#tab-admission>

Orientation program: before the beginning of each semester (last week of August and last week of January)

Lithuanian Language courses are offered every semester, free of charge and grants 3 ECTS credits after successful completion of the course

Accommodation and student life:

<http://www.vgtu.lt/for-international-students/-accommodation-/9617>

VGTV Exchange Student Network (ESN): information at

<http://vgtu.esnlithuania.org/esn-vgtu>

Support for students with Disabilities: VGTV encourages students with disability and supports their special requirement when needed.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	<u>Nomination deadline:</u> August 1 st <u>Application deadline:</u> August 15 th	<u>Nomination deadline:</u> December 15 th <u>Application deadline:</u> December 31 st
LT VILNIUS02	Nomination: April 30th Application: May 15 th	Nomination: November 15th Application: November 30 th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4-6weeks.

TR IZMIR03: 5 weeks

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

TR IZMIR03: 5 weeks

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁶. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

TR IZMIR03:

<http://ects.iyte.edu.tr/>

Vilnius Gediminas Technical University uses the following grading system:

Grade	ECTS grade	Evaluation
10	A	EXCELLENT
9	B	VERY GOOD
8	C	GOOD
7	C	FAIR
6	D	SATISFACTORY
5	E	PASS
4 and below	FX/F	FAIL

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

⁶ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliigi-3/
LT VILNIUS02	Indrė Kasputytė (for incoming students) Tel.: +37052370554 E-mail: exchange@vgtu.lt Rasita Martišė (for staff) Tel.: +37052512399 E-mail: staffmobility@vgtu.lt	http://www.vgtu.lt/for-international-students/immigration-regulations/9624 https://www.vgtu.lt/vgtu-international/for-international-staff/erasmus-international-credit-mobility/172131

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ Insurance cover is not automatically provided. http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliigi-3/
LT VILNIUS02	Indrė Kasputytė (for incoming students) Tel.: +37052370554 E-mail: exchange@vgtu.lt Rasita Martišė (for staff) Tel.: +37052512399 E-mail: staffmobility@vgtu.lt	http://www.vgtu.lt/for-international-students/medical-care-/10297 https://www.vgtu.lt/vgtu-international/for-international-staff/erasmus-international-credit-mobility/172131

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://ulo.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliği-3/
LT VILNIUS02	Jonas Rutkauskas Tel: +370 692 20625 E-mail: jonas.rutkauskas@vgtu.lt	http://www.vgtu.lt/for-international-students/-accommodation-/9617

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
LT VILNIUS02	Erika Daniénė Erasmus+ Institutional coordinator International Relations Office	20/11/2019	 
TR IZMIR03	Nur Başak Sürmeli Eraltuğ Erasmus Institutional Coordinator	26.11.2019	 

⁷ Scanned signatures are accepted