

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
Norwegian University of Science and Technology (NTNU)	N TRONDHE01	Institutional Erasmus Coordinator: Wolfgang Laschet For further details please see: <a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>	<a href="http://www.ntnu.edu">www.ntnu.edu</a>
Izmir Institute of Technology-IZTECH  <b>Department of Mechanical Engineering</b>	TR IZMIR03	Prof. Mehtap EANES  <a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a>  +90 232 750 7892  For incoming-students to IYTE:  <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a>  +90 232 750 78 90	<a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a>  <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>

#### B. Mobility numbers<sup>3</sup> per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods
				Student Mobility for Studies [total number of months of the study periods or average duration*]
N Trondhe01	TR IZMIR03	071 Engineering and engineering trades		0 (0)

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

TR IZMIR03	N Trondhe01	Mechanical Engineering	2nd	1 student* 6 months
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<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area</b>	<b>Staff Mobility for Teaching</b> [total number of days of teaching periods or average duration *]
N Trondhe01	TR IZMIR03	071 Engineering and engineering trades	To be determined
TR IZMIR03	N Trondhe01	Mechanical Engineering	1 staff*2 weeks

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<b>Receiving institution</b> [Erasmus code]	<b>Optional: Subject area</b>	<b>Language of instruction 1</b>	<b>Language of instruction 2</b>	<b>Recommended language of instruction level<sup>4</sup></b>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03	All	English	-	B1	B2
N TRONDHE01	All	English		B2	XXX

For more details on the language of instruction recommendations, see the course catalogue of each institution

### D. Additional requirements

**TR IZMIR03:** (if applicable) Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

#### **N TRONDHE01:**

See <http://www.ntnu.edu/international/erasmus-agreements>

### E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

<b>Receiving institution</b> [Erasmus code]	<b>Autumn term*</b> [month]	<b>Spring term*</b> [month]
TR IZMIR03	June 30th	January 15th
N TRONDHE01	May 1	October 1

[\* to be adapted in case of a trimester system]

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within xx weeks.

TR IZMIR03: 5 weeks

N Trondhe01: <http://www.ntnu.edu/international/erasmus-agreements>

3. Issue of the **Transcript of Records**

TR IZMIR03: 5 weeks (after the assessment period)

N TRONDHE01: <http://www.ntnu.edu/international/erasmus-agreements>

4. **Termination of the agreement**

*The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

*For details see: <http://www.ntnu.edu/international/erasmus-agreements>*

## F. Information

### 1. Grading systems of the institutions

TR IZMIR03: <http://ects.iyte.edu.tr/>

N TRONDHE01: <http://www.ntnu.edu/international/erasmus-agreements>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliigi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliigi-3/</a>
N Trondhe01	See website:	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<b><u>Insurance cover is not automatically provided.</u></b> <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliqi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliqi-3/</a>
N TRONDHE01	See website:	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliqi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliliqi-3/</a>
N TRONDHE01	See website:	<a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
TR IZMIR03	Prof. Dr. Mehtap EANES Erasmus Institutional Coordinator	22.11.2017	
N TRONDHE01	See: <a href="http://www.ntnu.edu/international/erasmus-agreements">http://www.ntnu.edu/international/erasmus-agreements</a>	23.11.17	 NTNU NORWEGIAN UNIVERSITY OF SCIENCE AND TECHNOLOGY Office of International Relations

<sup>5</sup> Scanned signatures are accepted