

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Website (eg. of the course catalogue)
Norwegian University of Science and Technology (NTNU)	N TRONDHE01	Institutional Erasmus Coordinator: Wolfgang Laschet For further details please see: http://www.ntnu.edu/international/erasmus-agreements	www.ntnu.edu
Izmir Institute of Technology-IZTECH Department of Material Science and Engineering	TR IZMIR03	Asst. Prof. Dr. Nur Başak SÜRMEĻİ ERALTUĞ erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to İYTE: gizemkofunyeli@iyte.edu.tr +90 232 750 78 90 For incoming-staff to İYTE: ozgetopcuoglu@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http://ects.iyte.edu.tr/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods
				Student Mobility for Studies [total number of months of the study periods or average duration*]
N Trondhe01	TR IZMIR03	0722 Materials		2 (20)
TR IZMIR03	N Trondhe01	0722 Materials	1 st , 2 nd , 3 rd	3 (30)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area	Staff Mobility for Teaching [total number of days of teaching periods or average duration*]
N Trondhe01	TR IZMIR03	0722 Materials	To be determined
TR IZMIR03	N Trondhe01	0722 Materials	2 staff/1 week (min 8 hours)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03	All	English	-	B1	B2
N TRONDHE01	All	English		B2	XXX

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution

D. Additional requirements

TR IZMIR03: İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities

N TRONDHE01:

See <http://www.ntnu.edu/international/erasmus-agreements>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	<u>Nomination deadline:</u> August 1 st <u>Application deadline:</u> August 15 th	<u>Nomination deadline:</u> December 15 th <u>Application deadline:</u> December 31 st
N TRONDHE01	May 1	October 1

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within xx weeks.

TR IZMIR03: 5 weeks

N Trondhe01: <http://www.ntnu.edu/international/erasmus-agreements>

3. Issue of the **Transcript of Records**

TR IZMIR03: 5 weeks

N TRONDHE01: <http://www.ntnu.edu/international/erasmus-agreements>

4. **Termination of the agreement**

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

For details see: <http://www.ntnu.edu/international/erasmus-agreements>

F. Information

1. Grading systems of the institutions

TR IZMIR03: <http://ects.iyte.edu.tr/>

N TRONDHE01: <http://www.ntnu.edu/international/erasmus-agreements>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
N Trondhe01	See website:	http://www.ntnu.edu/international/erasmus-agreements

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ <u>Insurance cover is not automatically provided.</u> http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
N TRONDHE01	See website:	http://www.ntnu.edu/international/erasmus-agreements

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunveli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
N TRONDHE01	See website:	http://www.ntnu.edu/international/erasmus-agreements

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR IZMIR03	Nur Başak Sürmeli Eraltuğ Erasmus Institutional Coordinator	03.02.2020	
N TRONDHE01	See: http://www.ntnu.edu/international/erasmus-agreements	27.01.2020	 Digitally signed by Wolfgang Ischel@ntnu.no CN: Wolfgang Ischel@ntnu.no Reason: I am approving this document. Location: Trondheim Date: 2020-01-27 17:26:38



⁵ Scanned signatures are accepted