

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH]	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoordinatord@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http://ects.iyte.edu.tr/
BIALYSTOK UNIVERSITY OF TECHNOLOGY	PL BIALYST01	Institutional Coordinator: Malgorzata Malinowska m.malinowska@pb.edu.pl Bialystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Bialystok, Poland Robert Ziółkowski, PhD Eng. – Coordinator of Faculty of Civil Engineering: wb.erasmus@pb.edu.pl	www.pb.edu.pl www.erasmus.pb.edu.pl course catalogue: http://elam.pb.edu.pl

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	PL BIALYSTO1	0732	Civil Engineering	1 st	20 (2 *10)	No
PL BIALYSTO1	TR IZMIR03	0732	Civil Engineering	1 st	20 (2 *10)	No

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	PL BIALYSTO1	0732	Civil Engineering	To be appointed later 1 week	No
PL BIALYSTO1	TR IZMIR03	0732	Civil Engineering	To be appointed later 1 week	No

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03		English	-	B1	B1
PL BIALYST01	-	English		B1	B2

D. Additional requirements

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

PL BIALYST01: our students – mentors help incoming international students at the beginning of their stay in Poland. Address to apply for a mentor esn.bialystok.mentor@gmail.com.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
PL BIALYST01	July 15	January 15

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within;

TR IZMIR03, PL BIALYST01: [5] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than;

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR IZMIR03, PL BIALYST01:: [5] weeks.

after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR IZMIR03:

http://ects.iyte.edu.tr/BilgiInqilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiInqilizce

PL BIALYST01: <http://erasmus.pb.edu.pl/courses-in-english/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming- erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/AboutInqilizce.aspx?m=1145
PL BIALYST01	s.zuazo@pb.edu.pl	http://erasmus.pb.edu.pl/before-you-visit-us/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<u>incoming- erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	<u>Insurance cover is not automatically provided.</u> <a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgren
cilerIcin&Islem=SigortaIngilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgren cilerIcin&Islem=SigortaIngilizce
PL BIALYST01	<u>s.zuazo@pb.edu.pl</u>	http://erasmus.pb.edu.pl/before-you-visit-us/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	<u>incoming-erasmus@iyte.edu.tr</u> Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgren
cilerIcin&Islem=Barinma
Ingilizce">http://ects.iyte.edu.tr/BilgiIngilizce.aspx? p_id=menuOgren cilerIcin&Islem=Barinma Ingilizce
PL BIALYST01	We guarantee accommodation in Residence Halls to all incoming students who apply in time. Application for accommodation should be sent together with other application documents. E-mail: <u>dsnr2@pb.edu.pl</u>	http://erasmus.pb.edu.pl/accommodation /

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	31-Jan 2014	
PL BIALYST01	Prof. Roman Kaczyński, PhD. PE Vice-Rector for Development and Cooperation	2014 -01- 29	 VICE-RECTOR FOR DEVELOPMENT AND CO-OPERATION BIALYSTOK UNIVERSITY OF TECHNOLOGY Assoc. prof. Roman Kaczyński, DSc, PhD, Eng.

⁴ Scanned signatures are accepted