

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
TR IZMIR03 – IZMIR INSTITUTE OF TECHNOLOGY http://www.iyte.edu.tr ; http://ects.iyte.edu.tr/			
Head of International Office: Prof. Mehtap Eanes E-mail: erasmuskoordinator@iyte.edu.tr Tel.: +90 232 750 7892		Academic Contact: Prof. Sacide ALSOY ALTINKAYA Departmental Coordinator Department of Chemical Engineering Tel.: +90 232 750 6658 Email: sacidealsoy@iyte.edu.tr	
PL KRAKOW03 – CRACOW UNIVERSITY OF TECHNOLOGY http://www.pk.edu.pl			
Head of International Office: mgr Daria Majka-Sitko Erasmus Institutional Coordinator ul. Warszawska 24, 31-155 Kraków, Poland Tel.: +48 12 628 25 12 E-mail: erasmus@pk.edu.pl		Academic Contact: dr inż. Elżbieta Skrzyńska, Departmental Coordinator Faculty of Chemical Engineering and Technology ul. Warszawska 24, 31-155 Kraków Tel.: +48 12 628 27 61; e-mail: eskrzynska@pk.edu.pl	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
TR IZMIR03	PL KRAKOW03	0711	Chemical Engineering	1 st , 2 nd	2X10 months	
PL KRAKOW03	TR IZMIR03	0711	Chemical/Biological Engineering	1 st , 2 nd	2X10 months	

* To be agreed on an individual basis

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
TR IZMIR03	PL KRAKOW03	0711	Chemical Engineering	1x5 days	
PL KRAKOW03	TR IZMIR03	0711	Chemical/Biological Engineering	1x5 days	

* To be agreed on an individual basis

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
TR IZMIR03	Chemical Engineering	English		B1	B2
PL KRAKOW03		English	Polish	English - B1 Polish - B2	English - B2 Polish - B2

* For more details on the language of instruction recommendations, see our [Course Catalogue](#) or our [Language Requirements](#) information.

D. Additional requirements

TR IZMIR03

<http://www.ects.iyte.edu.tr>

Izmir Institute of Technology has NO infrastructure to welcome students and staff with disabilities.

PL KRAKOW03

<http://www.erasmus.pk.edu.pl/incoming.php>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
TR IZMIR03	31 st May	31 st December
PL KRAKOW03	31 st May	31 st October

2. The receiving institution will send its decision within 5 weeks (TR IZMIR03)/ 5 weeks (PL KRAKOW03).
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks (TR IZMIR03)/ 5 weeks (PL KRAKOW03) after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Information available at <http://www.sci.uminho.pt/Default.aspx?tabid=4&pageid=88&lang=eng>

TR IZMIR03

<http://www.ects.iyte.edu.tr>

PL KRAKOW03

ECTS grade	Local grade	Description of the local grade
A	5.0	Very good
B	4.5	Better than good
C	4.0	Good
D	3.5	Better than satisfactory
E	3.0	Satisfactory
FX/F	2.0	Unsatisfactory (Fail)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
TR IZMIR03	Ms. Gizem Köfünçeli e-mail: gizemkofunçeli@iyte.edu.tr	http://www.ects.iyte.edu.tr
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl	http://www.erasmus.pk.edu.pl/incoming.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
TR IZMIR03	Ms. Gizem Köfünçeli e-mail: gizemkofunçeli@iyte.edu.tr	http://www.ects.iyte.edu.tr
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl	http://www.erasmus.pk.edu.pl/incoming.php

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
TR IZMIR03	Ms. Gizem Köfünçeli e-mail: gizemkofunçeli@iyte.edu.tr	http://www.ects.iyte.edu.tr
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl	http://www.erasmus.pk.edu.pl/incoming.php

5. Academic Calendar

TR IZMIR03

<http://www.ects.iyte.edu.tr>

PL KRAKOW03

<http://www.erasmus.pk.edu.pl/incoming.php>

6. Application Procedures



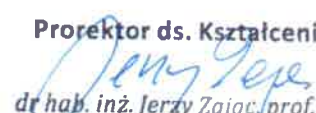
TR IZMIR03

<http://uio.iyte.edu.tr/en/basvuru/>

PL KRAKOW03

<http://www.erasmus.pk.edu.pl/incoming.php>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ¹
TR IZMIR03	Prof. Mehtap Eanes Erasmus Institutional Coordinator	12.10.16	 
PL KRAKOW03	Prof. dr hab. inż. Jerzy Zajac Vice-Rector for Education	11/10/2016	Prorektor ds. Kształcenia  dr hab. inż. Jerzy Zajac, prof. PK

¹ Scanned signatures are accepted