

Erasmus+ Programme
Key Action 1 – Mobility for learners and staff – Higher Education
Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Izmir Institute of Technology (Izmir Yüksek Teknoloji Enstitüsü)	TR IZMIRO3	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoodinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91	www.iyte.edu.tr http://ects.iyte.edu.tr/
Cracow University of Technology (Politechnika Krakowska)	PL KRAKOW03	mgr Daria Majka-Sitko – Erasmus Institutional Coordinator ul. Warszawska 24, 31-155 Kraków, Poland Tel.: +48 12 628 25 12 Fax: +48 12 628 25 04 E-mail: erasmus@pk.edu.pl	http://www.erasmus.pk.edu.pl/
Cracow University of Technology - Faculty of Architecture		dr inż. Arch. Justyna Tarajko- Kowalska – Departmental Coordinator – Faculty of Architecture ul. Podchorążych 1, 30-084 Kraków, Poland Tel.: +48 503 671 682; e-mail: erasmus_wa@hotmail.com	http://www.waerasmus.pk.edu.pl/
Faculty of Mechanical Engineering		dr inż. Janusz Pobożniak – Departmental Coordinator – Faculty of Mechanical Engineering Al. Jana Pawła II 37, 31-864 Kraków, Poland Tel.: +48 12 628 32 62; fax: +48 12 648 20 10; e-mail: pobozniak@mech.pk.edu.pl	http://www.mech.pk.edu.pl/index.php/studynien_english

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Student Mobility for Studies

FROM	TO	Subject area code	Subject area name	Study cycle ³	Number of student mobility periods ⁴
TR IZMIRO3	PL KRAKOW03	0731	Architecture	1 st	10 (2x5 months)

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² ISCED Area Code: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

³ 1st: undergraduate, 2nd: master or 3rd: PhD.

⁴ Total number of months of the study period.

PL KRAKOW03	TR IZMIR03	581	Architecture		10 (2x5 months)
TR IZMIR03	PL KRAKOW03	0715	Mechanical Engineering	1 st	10 (2x5 months)
PL KRAKOW03	TR IZMIR03	521	Mechanics and metal work		10 (2x5 months)

Staff Mobility for Teaching

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods ⁵
TR IZMIR03	PL KRAKOW03	0731	Architecture	1x5 days
PL KRAKOW03	TR IZMIR03	581	Architecture	1x5 days
TR IZMIR03	PL KRAKOW03	0715	Mechanical Engineering	1x5 days
PL KRAKOW03	TR IZMIR03	521	Mechanics and metal work	1x5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2 ⁶	Recommended language of instruction level ⁷	
			Student Mobility for Studies	Staff Mobility for Teaching
TR IZMIR03	English	-	B1	B1
PL KRAKOW03	English		B1	B2

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements⁸

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
TR IZMIR03	June 1st	December 1st
PL KRAKOW03	31 May	31 October

2. The receiving institution will send its decision within six weeks.

3. Academic Calendar

Receiving institution	Autumn term	Spring term
TR IZMIR03	September-January (approximately)	February – June (approximately)
PL KRAKOW03	October - February	February - June

⁵ Total number of days of teaching periods or average duration

⁶ Language of instruction is described in the Course Catalogue at <http://www.ugr.es/pages/estudios>

⁷ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁸ To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
5. Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.* Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Cracow University of Technology grading system

ECTS grade	Local grade	Description of the local grade
A	5.0	Very good
B	4.5	Better than good
C	4.0	Good
D	3.5	Better than satisfactory
E	3.0	Satisfactory
FX/F	2.0	Unsatisfactory (Fail)

TR IZMIR03: http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&islem=AKTSNotCevrimiIngilizce

Additional requirements

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2512	http://www.erasmus.pk.edu.pl/incoming.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


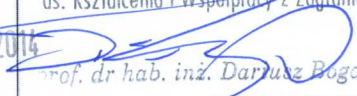
Institution	Contact details	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	Insurance cover is not automatically provided. http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilericin&islem=SigortaIngilizce
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2512	http://www.erasmus.pk.edu.pl/incoming.php

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/BilgiIngilizce.aspx?pid=menuOgrencilerIcin&Islem=BarinmaIngilizce
PL KRAKOW03	Erasmus Office e-mail: erasmus@pk.edu.pl tel.: +48 12 628 2512	http://www.erasmus.pk.edu.pl/incoming.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ^a
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	17-12-2013	 PROREKTOR
PL KRAKOW03	Prof. Dr hab. Inż. Dariusz Bogdał Vice-Rector for Education and International Affairs	19 LUT. 2014	ds. Kształcenia i Współpracy z Zagranicą  prof. dr hab. inż. Dariusz Bogdał

