Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[1] (email, phone)	Website (eg. of the course catalogue)
"GHEORGHE ASACHI" TECHNICAL UNIVERSITY OF IASI	RO IASI05	**Erasmus Institutional Coordinator:** Prof. Sabina SĂRULEANU, Office for International Relations and University Image, 67 Prof.dr.doc. D.Mangeron street, 700050 IASI, Romania, Tel./Fax: + 40 232 278628, E-mail: sabinas@staff.tuiasi.ro, international@tuiasi.ro **Contact person:** Assoc. Prof. Dr.eng. Ancuţa Rotaru Faculty of Civil Engineering and Building Services 1 Prof.dr.doc. Dimitrie Mangeron St., 700050, Iasi, Romania Tel/Fax +40232 278680 ext.1412 Email: arotaru502@yahoo.com	www.tuiasi.ro

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[1] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] **Department of Civil Engineering**	TR IZMIR03	Prof. Mehtap Emirdağ Eanes erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91 **Departmental Coordinator** Asst.Prof.Dr. Gürsoy Turan Tel: +90 232 750 6804 gursoyturan@ iyte.edu.tr	www.iyte.edu.tr http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3

B. Mobility numbers[2] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies	Total number of months of the study periods or average duration
TR IZMIR03	RO IASI05	0732	Civil Engineering	2nd, 3th	6 months x 2 students = 12 months	total number of months: 12
RO IASI05	TR IZMIR03	0732	Building and Civil Engineering	1st, 2nd	5 months x 2 students = 10 months	total number of months: 6

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

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[2] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	RO IASI05	0732	Building and Civil Engineering	1 staff/week	-
RO IASI05	TR IZMIR03	0732	Building and Civil Engineering	14 days	10 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[3]	
				Student Mobility for Studies	Staff Mobility for Teaching
TR IZMIR03	Building and Civil Engineering	English	-	B1	B1
RO IASI05	Building and Civil Engineering	English	-	B1 (no certification required)	B2 English (no certification required)

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

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[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

TR IZMIR03

İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

RO IASI05
http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
RO IASI05	**August 31th** APPLICATIONS AND NOMINATIONS DEADLINE	**December 15th** APPLICATIONS AND NOMINATIONS DEADLINE

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 5 weeks**.

3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

   [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

TR IZMIR03:

İzmir Institute of Technology sends a formal acceptance letter.

A Transcript of Records will be issued by Izmir Institute of Technology no later than 5 weeks after the assessment period has finished at IYTE.

Application procedure: http://uio.iyte.edu.tr/en/english-application-procedure/

RO IASI05

1. TUASI sends a formal acceptance letter.

2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at TUIASI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Application procedure:

http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide[4]. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

RO IASI05
Description of grading system

ECTS grade	Local grade	Description of the local grade
A	10	Very good
B	9	Better than good
C	8	Good
D	7, 6	Better than satisfactory
E	5	Satisfactory
FX/F	4 and below	Unsatisfactory (Fail)

In our university 1 full academic year = 60 credits

TR IZMIR03
http://ects.iyte.edu.tr/

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[4] http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
RO IASI05	Office for International Relations international@tuiasi.ro Phone/Fax: +40 232 278628	http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	Insurance cover is not automatically provided. http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
RO IASI05	Office for International Relations international@tuiasi.ro Phone/Fax: +40 232 278628	http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara/internationalizare/programul-life-long-learning-erasmus

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
RO IASI05	Office for International Relations international@tuiasi.ro Phone/Fax: +40 232 278628	www.dss.tuiasi.ro http://www.tuiasi.ro/rectorat/prorectorate/relatii-internationale-si-imagine-universitara

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[5]
TR IZMIR03	Prof.Dr. Mehtap Emirdağ Eanes **ERASMUS INSTITUTIONAL COORDINATOR** **HEAD OF THE INTERNATIONAL RELATIONS**	14.12.2015	
RO IASI05	Prof. Ion GIURMA **RECTOR**	18/12/2015	

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[5] Scanned signatures are accepted