Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2020-2021[2]

between programme countries

[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details[4] (email, phone)	Website (eg. of the course catalogue)
İZMIR YÜKSEK TEKNOLOJI ENSTİTÜSÜ-İYTE **(İZMIR INSTITUTE OF TECHNOLOGY-İZTECH)** **Department of Mechanical Engineering**	TR IZMIR03	**Institutional Erasmus coordinator:** Asst.Prof. Dr. Nur Başak SÜRMELİ ERALTUĞ erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to İYTE: gizemkofunyeli@iyte.edu.tr +90 232 750 78 90 **Departmental coordinator:** Assoc. Prof. Dr. Sinan KANDEMİR sinankandemir@iyte.edu.tr	

[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

UNIVERSITATEA POLITEHNICA TIMISOARA **(POLITEHNICA UNIVERSITY OF TIMISOARA)**	RO TIMISOA04	**Institutional coordinator:** Prof. Dr. eng. Lia DOLGA, Phone: +40 256 403033 E-mail: lia.dolga@upt.ro Mailing address: 2, P-ta Victoriei, 300006 Timisoara, Romania **Departmental coordinators:** Prof. Dr. eng. Erwin-Christian LOVASZ, erwin.lovasz@upt.ro	http://www.upt.ro/international

B. Mobility numbers[5] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED[6]]	*Subject area name* *	*Study cycle [short cycle, 1st, 2nd or 3rd]**	Number of student mobility periods	
					Student Mobility for Studies *[average duration*]*	*Student Mobility for Traineeships* *
TR IZMIR03	RO TIMISOA04	0715	Mechanics and metal trades	2nd, 3rd	4 students X 6 months each	-
RO TIMISOA04	TR IZMIR03	0715	Mechanics and metal trades	1st, 3rd	2 students X 6 months each	-

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code* * [ISCED]	*Subject area name* *	Number of staff mobility periods	
				Staff Mobility for Teaching	*Staff Mobility for Training* *
TR IZMIR03	RO TIMISOA04	0715	Mechanics and metal trades	1 staff member X 5 days	-
		M	Professional, scientific and technical activities	-	1 staff member X 5 days
RO TIMISOA04	TR IZMIR03	0715	Mechanics and metal trades	1 staff member X 5 days	-
		M	Professional, scientific and technical activities	-	1 staff member X 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

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[5] Mobility numbers can be given per sending/receiving institutions*and per education field (optional*:* http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

[6]Accordingly to the new 2013 ISCED codes, as it was required by the European Agency EACEA and by the Romanian National Agency (ANPCDEFP)

Receiving institution	*Optional: Subject area*	Language of instruc-tion 1	Language of instruction 2	Recommended language of instruction level[7]	
				Student Mobility for Studies	Staff Mobility for Teaching
TR IZMIR03	0715	English	-	English – B1	English – B2
RO TIMISOA04		Romanian	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements

TR IZMIR03: İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

RO TIMISOA04: At the date of signing the agreement, Politehnica University of Timisoara has limited infrastructure to welcome students and staff with physical disabilities: each case will be analysed individually.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	Nomination deadline: August 1st Application deadline: August 15th	Nomination deadline: December 15th Application deadline: December 31st
RO TIMISOA04	May 20th	November 20th

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

   The present contract may be modified by either party in agreement with the other party. The parties agree to solve in a friendly manner any controversy arising from the interpretation of the present agreement. In the event of unilateral termination, a notice of at least one academic year should be given to the other party. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

[7]For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

F. Information

1. Grading systems of the institutions

TR IZMIR03: http://ects.iyte.edu.tr/

RO TIMISOA04: The grades are integer values from 1 to 10, with the maximal value of 10 (the highest level of knowledge and skills) and the minimal level of 5 (a basic level of knowledge is required, covering the main topics taught) for passing the examination. The Romanian Ministry of Education recommends the following interpretation of each grade:

Romania	*1 - 4*	*5*	*6*	*7*	*8*	*9*	*10*
ECTS	*F*	*E*	*D*	*C*	*C*	*B*	*A*

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	www.mae.ro/en/node/2035

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ **Insurance cover is not automatically provided.** http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	http://ec.europa.eu/social/main.jsp?catId=559

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	For incoming students: gizemkofunyeli@iyte.edu.tr Tel: +90 232 750 78 90	http://ects.iyte.edu.tr/ http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/
RO TIMISOA04	E-mail: incoming@upt.ro Phone: +40-256-403034	www.upt.ro/international

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[8]
TR IZMIR03	Nur Başak **SÜRMELİ ERALTUĞ** Erasmus Institutional Coordinator	26.12.2019	IZMIR INSTITUTE OF TECHNOLOGY OFFICE OF INTERNATIONAL RELATIONS
RO TIMISOA04	**Prof. Dr. eng. Viorel- Aurel ŞERBAN** Rector	02.01.2020	ROMANIA Ministerul Educației Naționale UNIVERSITATEA POLITEHNICA TIMIȘOARA RECTORAT

[8]Scanned signatures are accepted