

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-IYTE [Izmir Institute of Technology-IZTECH] Department of Mechanical Engineering	TR IZMIR03	Assoc.Prof. Mehtap Emirdağ Eanes erasmuskoodinator@iyte.edu.tr +90 232 750 7892 For incoming-students to IYTE: incoming-erasmus@iyte.edu.tr +90 232 750 78 91 Department contact person for Mechanical Engineering; Assoc. Prof. Dr. Alper Tasdemirci e-mail: alpertasdemirci@iyte.edu.tr phone: +90 232 750 67 80 Department contact person for Industrial Design: Dr. Aysun Aytac	www.iyte.edu.tr http://ects.iyte.edu.tr/

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		e-mail: aysunaytac@iyte.edu.tr Phone: +90 232 750 71 73	
Linnaeus University Faculty of Technology Department of Mechanical Engineering	S VAXJ003	Administrative contact person: Elena Vinci Hytter Coordinator for international relations Faculty of Technology Tel: +46 470 708153 E-mail: elena.vinci-hytter@lnu.se Departmental contact person: Samir Khoshaba Department of Mechanical Engineering Tel: +46 470 708000 E-mail: samir.khoshaba@lnu.se	http://lnu.se/education/exchange-students?l=en
[...]			

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	S VAXJ003	0212	Industrial Design	2 nd	6 (1*6)	
		0715	Mechanical Engineering	1 st	6 (1*6)	
S VAXJ003	TR IZMIR03	0212	Industrial Design	2 nd	6 (1*6)	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		0715	Mechanical Engineering	1 st	6 (1*6)	
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[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	S VAXJO03				
		0715	Mechanical Engineering	1 lecturer 1 week	1x1 week
S VAXJO03	TR IZMIR03				
		715	Mechanical Engineering	1 lecturer 1 week	1x1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus]	Optional: Subject area	Language of instruc-	Language of instruc-	Recommended language of instruction level ³	
				Student Mobility	Staff Mobility for

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

code]	tion 1	tion 2	for Studies [Minimum recommended level: B1]	Teaching [Minimum recommended level: B2]
TR IZMIR03	English	-	B1	B1
S VAXJO03	English	Swedish	B2	B2

D. Additional requirements

TR IZMIR03: Izmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

S VAXJO03: At Linnaeus University, S VAXJO03, programmes and courses offered for exchange students are open to qualified students, nominated by their home university as exchange students; students are required to arrive in time for the beginning of the semester, exception are to be negotiated in advance, and study full-time during their exchange.

Linnaeus University, S VAXJO03, welcomes students with disabilities. If special support is needed, contact the Office of Student Affairs as soon as possible after being nominated by the home university; all support is offered on an individual basis.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	June 1st	December 1st
S VAXJO03	April 1	October 1

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within;

TR IZMIR03: [5] weeks.

S VAXJO03: 6-8 weeks

3. A Transcript of Records will be issued by the receiving institution no later than;

TR IZMIR03: [5] weeks.

S VAXJO03: 5 weeks

after the assessment period has finished at the receiving HEI.

[It should normally not exceed five weeks according to the Erasmus Charter for

Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR IZMIR03:

http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce

S VAXJO03: Linnaeus University, S VAXJO03, uses the grades *pass*, *pass with distinction*, and *fail*; or *pass* and *fail*; or the grading scale for engineering students where 3-5 are passing grades.

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁴. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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⁴ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	http://ects.iyte.edu.tr/AboutIngilizce.aspx?m=1145
S VAXJO03	inexchange@lnu.se +46 772 28 80 00	http://lnu.se/education/exchange-students?l=en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming-erasmus@iyte.edu.tr Tel: +90 232 750 78 91	<u>Insurance cover is not automatically provided.</u> http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuOgrencilerIcin&Islem=SigortaIngilizce
S VAXJO03	inexchange@lnu.se +46 772 28 80 00	http://lnu.se/education/exchange-students?l=en


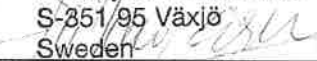
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	incoming- erasmus@iyte.edu.tr Tel: +90 232 750 78 91	<a href="http://ects.iyte.edu.tr/Bilgilingilizce.aspx?p_id=menuOgren
cilerIcin&Islem=BarinmaIngilizce">http://ects.iyte.edu.tr/Bilgilingilizce.aspx?p_id=menuOgren cilerIcin&Islem=BarinmaIngilizce
S VAXJO03	inexchange@lnu.se +46 772 28 80 00	<a href="http://lnu.se/education/exchange-
students?l=en">http://lnu.se/education/exchange- students?l=en

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR IZMIR03	Prof. Dr. Sedat Akkurt Vice-Rector	28-03- 2014	
S VAXJO03	Prof. Staffan Carius Dean of the Faculty of Technology	17 Feb. 2014	 Linnæus University Faculty of Technology S-351/95 Växjö Sweden

⁵ Scanned signatures are accepted. The signature represents a commitment for full implementation and respect of the inter-institutional agreement and the learning agreements, also including parts of the institution for which the signatory is not responsible (e.g., admission and other student support functions).