

# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff –

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2019-2021

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
<b>İZMİR YÜKSEK TEKNOLOJİ ENSTİTÜSÜ</b>  (İZMİR INSTITUTE OF TECHNOLOGY)  <b>Department of Mechanical Engineering</b>	TR IZMIR03	Prof. Dr Mehtap Eanes Erasmus Institutional Coordinator +90 232 750 7892 <a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a> For incoming-students to IYTE: +90 232 750 78 90 <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a>	<a href="http://www.iztech.edu.tr">www.iztech.edu.tr</a> , <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>
<b>UNIVERSITY OF MARIBOR</b>  Slomškovo trg 15, 2000 Maribor, Slovenia  <b>Faculty of Mechanical Engineering</b>  Smetanova ulica 17, 2000 Maribor, Slovenia	SI MARIBOR01	Uroš Kline Head of international Relations Office +386 2 2355 342 <a href="mailto:erasmus@um.si">erasmus@um.si</a>  Urša Segala Erasmus Incoming Coordinator <a href="mailto:incoming.erasmus@um.si">incoming.erasmus@um.si</a>  izr. prof. dr. Nataša Vujica Herzog Faculty coordinator  izr. prof. dr. Julija Volmajer Valh Faculty coordinator  <a href="mailto:fs.erasmus@um.si">fs.erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx">http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR IZMIR03	SI MARIBOR01	0715	Mechanical Engineering	1 <sup>st</sup>	12 months (2 std. *6 months)	-
				2 <sup>nd</sup>	12 months (2 std. *6 months)	
				3 <sup>rd</sup>	24 months (4 std *6 months)	
SI MARIBOR01	TR IZMIR03	0715	Mechanics and metal trades	1 <sup>st</sup> , 2 <sup>nd</sup>	4 students	-
				3 <sup>rd</sup>	4 students	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR IZMIR03	SI MARIBOR01	0715	Mechanics and metal trades	1 (5 days)	2 (10 days)
SI MARIBOR01	TR IZMIR03	0715	Mechanics and metal trades	1 (5 days)	2 (10 days)

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03		English	English	B1	B1
SI MARIBOR01		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

**SI MARIBOR01:** For admission to the University of Maribor in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

**TR IZMIR03:** Izmir Institute of Technology has no infrastructure to welcome students and staff with disabilities

## E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR IZMIR03	July 31st	December 1st
SI MARIBOR01	July 1 – students from EU June 1 - students from non - EU countries	December 1– students from EU November 1 – students from non - EU countries

- Nominated students receive by e-mail their login details to our online application form that they have to complete within the deadline above. Once completed, they receive an acceptance letter by e-mail within a max. of 6 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.  
**TR IZMIR03:** 5 weeks
- Termination of the agreement  
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**SI MARIBOR01:** The ECTS users' guide of University of Maribor is published at the following web page: <http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## TR IZMIR03:

[http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p\\_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce](http://ects.iyte.edu.tr/BilgiIngilizce.aspx?p_id=menuErasmus&Islem=AKTSNotCevrimiIngilizce)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR IZMIR03	Gizem Köfünelyi <a href="mailto:gizemkofunelyi@iyte.edu.tr">gizemkofunelyi@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/</a>
SI MARIBOR01	Uroš Kline +386 2 2355 342 <a href="mailto:erasmus@um.si">erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx">http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR IZMIR03	Gizem Köfünelyi <a href="mailto:gizemkofunelyi@iyte.edu.tr">gizemkofunelyi@iyte.edu.tr</a> <b><u>Insurance cover is not automatically provided.</u></b> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/</a>
SI MARIBOR01	Uroš Kline <a href="mailto:erasmus@um.si">erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx">http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx</a>



### 4. Housing

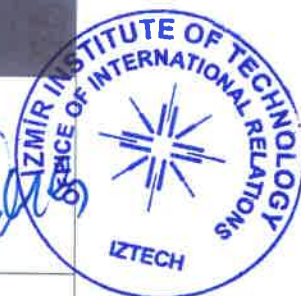
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	Gizem Köfünelyi <a href="mailto:gizemkofunelyi@iyte.edu.tr">gizemkofunelyi@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/">http://uio.iyte.edu.tr/en/ogrenci-ogrenim-hareketliligi-3/</a>
SI MARIBOR01	Uroš kline <a href="mailto:erasmus@um.si">erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx">http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
Izmir Institute of Technology	Prof. Dr. Mehtap EMİRDAĞ EANES	13-09-2019	
SI MARIBOR01	Rector Prof.dr. Zdravko Kačič	10-09-2019	



*Handwritten notes:*  
10  
2019

<sup>3</sup> Scanned signatures are accepted