



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

#### among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	2021/2022	
End of validity	2028/2029	

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
<b>Kaunas University of Technology</b>	LT KAUNAS 02	Institutional Erasmus Coordinator Gintarė Vilbikienė <a href="mailto:gintare.vilbikiene@ktu.lt">gintare.vilbikiene@ktu.lt</a> +370 37 300 038	<a href="https://admissions.ktu.edu/">https://admissions.ktu.edu/</a>
Faculty of Mechanical Engineering and Design		Faculty Coordinator Angelica Peccini +370 37 300 432 <a href="mailto:international.midf@ktu.lt">international.midf@ktu.lt</a>	
<b>İzmir Yüksek Teknoloji Enstitüsü-İYTE</b>  <b>İzmir Institute of Technology</b>	TR IZMIR 03	Erasmus Institutional Coordinator: Assoc. Prof. Dr. Nur Başak SÜRMEĻİ ERALTUĖ <a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a> +90 232 750 7892  For incoming-students to İYTE: <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> +90 232 750 78 90	<a href="https://en.iyte.edu.tr/">https://en.iyte.edu.tr/</a>
Department of Mechanical Engineering		Departmental Coordinator Assoc.Prof. Sinan KANDEMİR TR-35430 Gülbahçe Köyü Urla-İzmir <a href="mailto:sinankandemir@iyte.edu.tr">sinankandemir@iyte.edu.tr</a> +90 232 750 6787	

<sup>2</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) ) * [total number of students]	Student Mobility for Traineeships (optional) ) * [total number of months]
LT KAUNAS 02	TR IZMIR 03	0715	Mechanical engineering		1 <sup>st</sup> , 2 <sup>nd</sup>	1	5		
TR IZMIR 03	LT KAUNAS 02	0715	Mechanical engineering		1 <sup>st</sup> , 2 <sup>nd</sup>	1	5		

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
LT KAUNAS 02	TR IZMIR 03	0715	Mechanical engineering	2	5 (min. 8 hours)		

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

LT KAUNAS 02	TR IZMIR 03	0715	Mechanical engineering	2	5 (min. 8 hours)		
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### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
LT KAUNAS02	Mechanical Engineering	English		B2	B2
TR IZMIR 03	Mechanical Engineering	English		B1	B2

### D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
LT KAUNAS02	1 May	1 October
TR IZMIR 03	1 August	15 December

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
LT KAUNAS02	1 June	1 November

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR IZMIR 03	15 August	31 December
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### Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS02	incoming@ktu.lt +370 37 300037	<a href="https://admissions.ktu.edu/exchange-students/#application">https://admissions.ktu.edu/exchange-students/#application</a>
TR IZMIR 03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> +90 232 750 78 90	<a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

### E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
LT KAUNAS02	Transcript of Records  English proficiency document	For the previous semester or academic year  Proving that the level of English is not lower than B2 according to the CEFR  Issued not earlier than 2 years ago	<a href="https://admissions.ktu.edu/exchange-students/#application">https://admissions.ktu.edu/exchange-students/#application</a>
TR IZMIR 03	Application Document  Learning Agreement	Health insurance should cover whole Erasmus period of the student.	<a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

	<p>One passport sized biometric photo</p> <p>Scanned passport (identification and visa pages)</p> <p>Health insurance valid in Türkiye</p>		
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LT KAUNAS02: The receiving institution will send its decision within 4 weeks after the established application deadline, and no later than 5 weeks.

TR IZMIR 03: The institution will send its decision no later than 5 weeks.

### **Inclusion and accessibility**

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<b>Receiving institution [Erasmus code]</b>	<b>Available infrastructure adjusted for people with:</b>	<b>Description of infrastructure (optional)</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
LT KAUNAS 02	<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing impairments</li> <li>- Visual impairments (website)</li> </ul>	<ol style="list-style-type: none"> <li>1. Parking.</li> <li>2. Most of buildings, classrooms, laboratories, offices, libraries and dormitories are accessible to people with reduced mobility.</li> </ol>	<p><a href="mailto:agne.atkociunaite@ktu.lt">agne.atkociunaite@ktu.lt</a></p> <p>+370 676 92702</p>	<p><a href="https://students.ktu.edu/studies-accessibility/">https://students.ktu.edu/studies-accessibility/</a></p>
TR IZMIR 03	<ul style="list-style-type: none"> <li>- Hearing Impairments</li> <li>- Visual impairments...</li> </ul> <p>* İzmir Institute of Technology</p>	<ul style="list-style-type: none"> <li>-Tactile surfaces for disabled students</li> <li>-disabled lifts at some points (library).</li> </ul>	<p><a href="mailto:engelsiz@iyte.edu.tr">engelsiz@iyte.edu.tr</a></p>	<p><a href="https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/">https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/</a></p>

	has <b>NO</b> infrastructure to welcome students and staff with disabilities.*	-sidewalk works were made on campus <b>main roads</b> .  -Studies have been started for three years for visually and hearing impaired individuals.  However the studies have not been completed yet.	+90 232 750 62 11	
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Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
LT KAUNAS 02	- Reduced mobility - Hearing impairments - Visual impairments - Sensory disorders - Autism spectrum - Dyslexia - Mental health problems - Other learning difficulties	1. Recommendations for staff on how to communicate, teach, prepare study material, assist and evaluate students with different learning needs or disabilities. 2. Exam time adjustment. 3. Individual consultations by teachers. 4. Tutors. 5. Academic mentors. 6. Psychological support.	<a href="mailto:agne.atkociunaite@ktu.lt">agne.atkociunaite@ktu.lt</a>  +370 676 92702	<a href="https://students.ktu.edu/studies-accessibility/">https://students.ktu.edu/studies-accessibility/</a>
TR IZMIR 03	General improvements for disabled people has been made. However, all environments	At the beginning of the semester, İZTECH Without Barriers Team send all academicians a guide called "Information Guide for Instructors" in order to direct them about how	<a href="mailto:engelsiz@iyte.edu.tr">engelsiz@iyte.edu.tr</a>  +90 232 750	<a href="https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/">https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/</a>

	tal arrangements have not been completed yet.	they can help to disabled students.	62 11	
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## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS02	<a href="mailto:incoming@ktu.lt">incoming@ktu.lt</a> +370 37 300037	<a href="https://admissions.ktu.edu/exchange-students/#before">https://admissions.ktu.edu/exchange-students/#before</a>
TR IZMIR 03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS02	<a href="mailto:incoming@ktu.lt">incoming@ktu.lt</a> +370 37 300037	<a href="https://admissions.ktu.edu/exchange-students/#before">https://admissions.ktu.edu/exchange-students/#before</a>
TR IZMIR 03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>



		<a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
LT KAUNAS02	incoming@ktu.lt +370 37 300037	<a href="https://admissions.ktu.edu/exchange-students/#before">https://admissions.ktu.edu/exchange-students/#before</a>
TR IZMIR 03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>  Insurance cover is not automatically provided.

### **4. Additional information**

<b>Receiving institution [Erasmus code]</b>	<b>Information on recognition process / other useful information:</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
LT KAUNAS02			
TR IZMIR 03			

LT KAUNAS02: A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

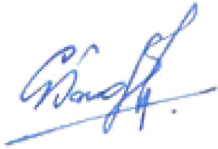

TR IZMIR 03: A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

### **Termination of the agreement**

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither

the European Commission nor the National Agencies can be held responsible in case of a conflict.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
LT KAUNAS02	<b>Dr. Giedrė Šadeikaitė</b> Director of International Relations Department	22/3/2022	
TR IZMIR 03	<b>Assoc. Prof. Dr. Nur Başak Sürmeli Eraltuğ</b> Erasmus Institutional Coordinator	11.03.2022	

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<sup>5</sup> Scanned signatures are accepted