



EUROPEAN UNION

Erasmus+

Enriching lives, opening minds.

2021-2027



PARTNER UNIVERSITY LOGO

# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

#### **Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme <sup>1</sup>**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organization and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2022/2023]	[2022]
End of validity	[2028/2029]	[2027]

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
I NAPOLI01		<p>Fernanda Nicotera, International Office, Corso Umberto I, 40 80138 Napoli (IT) Phone: +39- 081-2537108/101/579; Fax: +39-081-2537110;</p> <p>email: <a href="mailto:international@unina.it">international@unina.it</a></p> <p><b>Departmental Coordinator Name:</b></p> <p>Alessandra Cesaro, Department of Civil, Architectural and Environmental Engineering, Via Claudio 21 80125 Napoli (IT); email: <a href="mailto:alessandra.cesaro@unina.it">alessandra.cesaro@unina.it</a>, phone: +39 081 7683445</p>	<a href="http://www.unina.it">www.unina.it</a>
<b>İZMİR YÜKSEK TEKNOLOJİ ENSTİTÜSÜ- İYTE</b> <b>İZMİR INSTITUTE OF TECHNOLOGY-IZTECH</b> <b>Department of Environmental Engineering</b>	<b>TR IZMIR03</b>	<p>Assoc. Prof. Dr. Nur Başak SÜRMEĒİ ERALTUĒ</p> <p><a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a></p>	<p><a href="http://www.iyte.edu.tr">www.iyte.edu.tr</a></p> <p><a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a></p> <p><a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a></p>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p><b>Departmental Coordinator Name:</b></p> <p>Dr. Altan Özkan</p> <p>Department of Environmental Engineering</p> <p>TR-35430 Gülbahçe Köyü</p> <p>Urla-İzmir</p> <p><u>altanozkan@iyte.edu. tr</u></p> <p>+90 232 750 6854</p> <p>+90 232 750 7892</p> <p>For incoming- students to İYTE:</p> <p><u>gizemkofunvely@iyte. edu.tr</u></p> <p>+90 232 750 78 90</p>	
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## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [6;7;8 EQF] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
I NAPOLI 01	TR IZMIR03	0712	Environmental Protection Technology		7, 8 EQF	2	6 months (per student)	2	6 months (per student)
TR IZMIR03	I NAPOLI 01	0712	Environmental Protection Technology		6,7, 8 EQF	3	6 months (per student)	2	6 months (per student)

**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
I NAPOLI01	TR IZMIR03	0712	Environmental Protection Technology	2	Up to 14	2	Up to 14
TR IZMIR03	I NAPOLI01	0712	Environmental Protection Technology	2	Up to 14	2	Up to 14

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I NAPOLI01		Italian	English	IT-B1 (no certification required)	EN-B2; IT-B2 (no certification required)
TR IZMIR03		English	-	English – B1	English – B2

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

## D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I NAPOLI01	June 15 <sup>th</sup>	November 30 <sup>th</sup>
<b>TR IZMIR03</b>	<u>Nomination deadline:</u> August 1 <sup>st</sup>	<u>Nomination deadline:</u> December 15 <sup>th</sup>

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I NAPOLI01	June 15 <sup>th</sup>	November 30 <sup>th</sup>
TR IZMIR03	Application deadline: August 15 <sup>th</sup>	Application deadline: December 31 <sup>st</sup>

**Application procedure for incoming students**

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLI01	<p>Marina Alfano, International Office, Corso Umberto I, 40 80138 Napoli (IT) <b>Phone:</b> +39-081-2537187; <b>Fax:</b> +39-081-2537110;</p> <p>email: <a href="mailto:incoming@unina.it">incoming@unina.it</a>; <a href="mailto:marina.alfano@unina.it">marina.alfano@unina.it</a></p> <p>David De Simone, International Office, Corso Umberto I, 40 80138 Napoli (IT) <b>Phone:</b> +39-081-2537101; <b>Fax:</b> +39-081-2537110;</p> <p>email: <a href="mailto:incoming@unina.it">incoming@unina.it</a> <a href="mailto:david.desimone@unina.it">david.desimone@unina.it</a></p>	<a href="http://www.international.unina.it/erasmus">www.international.unina.it/erasmus</a>
TR IZMIR03	<p>Gizem Köfünçeli, <a href="mailto:gizemkofunçeli@iyte.edu.tr">gizemkofunçeli@iyte.edu.tr</a> Tel: +90 232 750 78 90</p>	<p><a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a></p>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I NAPOLI01	none	none	www.international.unina.it
TR IZMIR03	İzmir Institute of Technology has <b>NO</b> infrastructure to welcome students and staff with disabilities.		<a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

I NAPOLI01. See point 4. Additional Information.

The receiving institution will send its decision within [x] weeks, **and no later than 5 weeks.**

## Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
I NAPOLI01	- Reduced mobility - Hearing impairments - Visual impairments - ...			<a href="http://www.sinapsi.unina.it/home">http://www.sinapsi.unina.it/home</a>
TR IZMIR03	-			

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLI01	<b>International Students Union</b> International Welcome Desk Largo Santa Maria La Nova, 12, 80138 Napoli Tel.: +39/0810482669; mob.: 393245947719 Email: <a href="mailto:internationalwelcomedesk@unina.it">internationalwelcomedesk@unina.it</a> ; <a href="mailto:accomodation@unina.it">accomodation@unina.it</a>	<a href="http://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-federico-ii">http://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-federico-ii</a>
TR IZMIR03	For incoming students: <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLI01	<b>Email:</b> <a href="mailto:international@unina.it">international@unina.it</a> <b>Phone:</b> +39-081- 2537108/101/579	<a href="http://www.international.unina.it">www.international.unina.it</a>



TR IZMIR03	For incoming students: <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I NAPOLI01	<b>Email:</b> <a href="mailto:international@unina.it">international@unina.it</a> <b>Phone:</b> +39-081-2537108/101/579	<a href="http://www.international.unina.it">www.international.unina.it</a>
TR IZMIR03	For incoming students: <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <b><u>Insurance cover is not automatically provided.</u></b> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

### **4. Additional information**

<b>Receiving institution</b> [Erasmus code]	<b>Information on recognition process / other useful information:</b>	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I NAPOLI01	<p><b>National Grading System</b></p> <p>Each course is graded on a scale from 1 to 30, with 18 and 30 e lode (30 cum laude) as a minimum and maximum pass grade, respectively.</p> <p>Some exams can be evaluated by pass (superato o idoneo) or by sufficient (sufficiente), good (buono), excellent (eccellente o ottimo).</p> <p><b>Credits</b> (1 credit = 25 hours total work)</p> <p>1 full academic year = 60 credits</p>		

	1 semester = 30 credits  A percentage grading distribution will be provided to each Transcript of Records, according to the single class degree and the average of the last three years.		
<b>TR IZMIR03:</b>	<b>Grading System:</b> <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> /	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> r Tel: +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a>  <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

### PARTNER INSTITUTION

A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

#### I NAPOLI01

2. The University of Naples Federico II does not send a formal acceptance letter except for all Erasmus students that need a visa, who will receive an acceptance letter to obtain it. Students whose candidatures are rejected will be informed within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the University of Napoli Federico II. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

Application procedure: Erasmus and Exchange students. – International Unina

**TR IZMIR03:** İzmir Institute of Technology has **NO** infrastructure to welcome students and staff with disabilities.

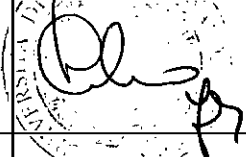

### TR IZMIR03: Application procedure

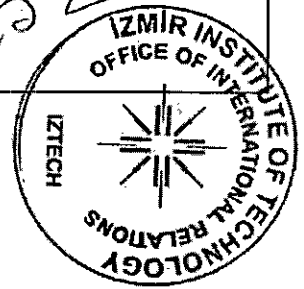
<https://uio.iyte.edu.tr/en/erasmus-incoming-students/>

### Termination of the agreement

*It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
I NAPOLI01	<i>The Erasmus University Coordinator</i> Valeria Costantino		
TR IZMIR03	<b>Dr. Bengü AYDIN DİKMEN</b> Acting Director of Office of International Relations	04.10.2021	



<sup>5</sup> Scanned signatures are accepted