



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	2021/2022	
End of validity	2028/2029	

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
İzmir Yüksek Teknoloji Enstitüsü-İYTE İzmir Institute of Technology	TR IZMIR 03	Erasmus Institutional Coordinator:Assoc. Prof. Dr. Nur Başak SÜRMEİ ERALTUĞ erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to İYTE: gizemkofunveli@iyte.edu.tr +90 232 750 78 90	https://en.iyte.edu.tr/
Department of Environmental Engineering		Departmental Coordinator Dr. Altan ÖZKAN TR-35430 Gülbahçe Köyü Urla-İzmir altanozkan@iyte.edu.tr +90 232 750 6854	
Technische Universität Berlin	D BERLIN02	Erasmus Institutional Coordinator : Amelie Krüger amelie.krueger@tu-berlin.de +49 30 314 71429	https://www.tu.berlin/en/
Faculty III - Process Sciences, Institute of Environmental Technology:		Departmental Coordinator: Prof. Dr. Ferdinand Leberecht Hellweger ferdi.hellweger@tu-berlin.de +49 30 314-25058/25847	

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional) *	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional) *	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
TR IZMIR03	D BERLIN02	0521	Environmental Engineering		1 st 2 nd	1	5	-	-
D BERLIN02	TR IZMIR03	0521	Environmental Engineering		1 st 2 nd	1	5	-	-

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional) *	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional) * [total number of staff]	Staff Mobility for Training (optional) * [total number of days]
TR IZMIR03	D BERLIN02	0521	Environmental Engineering	1	Total: 5 days 5 (min. 8 hours)/staff	-	-
D BERLIN02	TR IZMIR03	0521	Environmental Engineering	1	Total: 5 days 5 (min. 8 hours)/staff	-	-

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR03	Environmental Engineering	English		B1	B2
D BERLIN02	Environmental Engineering	German	English	https://www.tu.berlin/en/go15043/	

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR IZMIR03	1 August	15 December
D BERLIN02	https://www.tu.berlin/en/go15043/	

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR IZMIR03	15 August	31 December
D BERLIN02	https://www.tu.berlin/en/go15043/	

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	gizemkofunveli@iyte.edu.tr +90 232 750 78 90	https://uio.iyte.edu.tr/en/erasmus-incoming-students/
D BERLIN02	https://www.tu.berlin/en/go15043/	

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR IZMIR03	Application Document Learning Agreement One passport sized biometric photo Scanned passport (identification and visa pages) Health insurance valid in Türkiye	Health insurance should cover whole Erasmus period of the student.	https://uio.iyte.edu.tr/en/erasmus-incoming-students/
D BERLIN02	https://www.tu.berlin/en/go15043/		

TR IZMIR03: The institution will send its decision no later than 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
TR IZMIR03	- Hearing Impairments - Visual impairments...	-Tactile surfaces for disabled students -disabled lifts at some points (library). -sidewalk works were made on campus main roads .	engelsiz@iyte.edu.tr +90 232 750 62 11	https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/

		-Studies have been started for three years for visually and hearing impaired individuals. 1. However the studies have not been completed yet.		
D BERLIN02	https://www.tu.berlin/en/go10007/			

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR IZMIR03	General improvements for disabled people has been made. However, all environmental arrangements have not been completed yet.	1. At the beginning of the semester, İZTECH Without Barriers Team send all academicians a guide called "Information Guide for Instructors" in order to direct them about how they can help to disabled students.	engelsiz@iyte.edu.tr +90 232 750 62 11	https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/
D BERLIN02	https://www.tu.berlin/en/go10007/			

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	gizemkofunveli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/
D BERLIN02	https://www.tu.berlin/en/go10007/	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/
D BERLIN02	https://www.tu.berlin/en/go10007/	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR03	gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/ Insurance cover is not automatically provided.
D BERLIN02	https://www.tu.berlin/en/go10007/	

4. Additional information


Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TR IZMIR03			
D BERLIN02			

TR IZMIR 03: A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR IZMIR03	Assoc. Prof. Dr. Nur Başak Sürmeli Eraltuğ Erasmus Institutional Coordinator	06/02/2023	
D BERLIN02	Amelie Krüger Erasmus+ Institutional Coordinator	09/02/2023	<i>Amelie Krüger</i> Amelie Krüger, M.A. Institutional ERASMUS+ Coordinator Student Mobility & International Students Department of International Affairs Technische Universität Berlin Strasse des 17. Juni 135 10623 Berlin – Germany

⁵ Scanned signatures are accepted