



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2022/2023]
End of validity	[2027/2028]

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
Albert-Ludwigs-Universität Freiburg	D FREIBUR01	<u>Institutional Coordinator:</u> Daniel WEISS Fahnenbergplatz, 79085 Freiburg +49 761 203 4269 <a href="mailto:daniel.weiss@io.uni-freiburg.de">daniel.weiss@io.uni-freiburg.de</a> General enquiries: <a href="mailto:erasmus@io.uni-freiburg.de">erasmus@io.uni-freiburg.de</a>  <u>Departmental Coordinator:</u> Prof. Dr. Christian SCHINDELHAUER <a href="mailto:schindel@informatik.uni-freiburg.de">schindel@informatik.uni-freiburg.de</a>  Tel.: +49 761 203-8181	General: <a href="http://www.uni-freiburg.de">www.uni-freiburg.de</a>  Faculty: <a href="https://www.tf.uni-freiburg.de/de">https://www.tf.uni-freiburg.de/de</a>  Course Catalogue: <a href="http://www.uni-freiburg.de/go/vvz">www.uni-freiburg.de/go/vvz</a>
İzmir Yüksek Teknoloji Enstitüsü-İYTE (Izmir Institute of Technology) Department of Energy Engineering	TR IZMIR 03	Erasmus Institutional Coordinator:  Assoc. Prof. Dr. Nur Başak SÜRMEİ ERALTUĞ <a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a> +90 232 750 7892  For incoming-students to İYTE: <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a>	<a href="https://en.iyte.edu.tr/">https://en.iyte.edu.tr/</a>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		+90 232 750 78 90	
		Departmental Coordinator Asst.Prof.Ferhat BİNGÖL TR-35430 Urla-İzmir ferhatbingol@iyte.edu.tr +90 232 750 6723	

## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional)*	Field of education - Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
D FREIBUR R01	TR IZMIR 03	0619	Microsystems Engineering		1,2,3	2	12 (2 std*6 months)		
TR IZMIR 03	D FREIBUR 01	0713	Energy Systems Engineering		1,2,3	4x5	20		

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
D FREIBUR 01	TR IZMIR 03	0619	Microsys tems Engineer ing	2	5 (min. 8 hours)	TBD	TBD
TR IZMIR 03	D FREIBUR 01	0713	Energy Systems Engineer ing	2	10	TBD	TBD

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR IZMIR 03	Energy Systems Engineering	English		B1	B2
D FREIBUR01	0619	German	English	B1	B2

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
D FREIBUR01	10 June	25 November
TR IZMIR 03	1 August	15 December

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
D FREIBUR01	15 June	30 November
TR IZMIR 03	15 August	31 December

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	<a href="mailto:erasmus@io.uni-freiburg.de">erasmus@io.uni-freiburg.de</a> +49 761 203 4207	<a href="https://www.studium.uni-freiburg.de/en/counseling/exchange-programs-and-studying-abroad/erasmus/erasmus-incomings/application-nomination-registration">https://www.studium.uni-freiburg.de/en/counseling/exchange-programs-and-studying-abroad/erasmus/erasmus-incomings/application-nomination-registration</a>
TR IZMIR 03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> +90 232 750 78 90	<a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
D FREIBUR01	---	---	---
TR IZMIR 03	Application Document  Learning Agreement  One passport sized biometric photo  Scanned passport (identification and visa pages)  Health insurance valid in Türkiye	Health insurance should cover whole Erasmus period of the student.	<a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

The receiving institution will send its decision **no later than 5 weeks**.

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
D FREIBUR 01		The University of Freiburg welcomes students and staff with disabilities.	For further information please contact:  Solveig Roscher: <a href="mailto:solveig.roscher@zvy.uni-freiburg.de">solveig.roscher@zvy.uni-freiburg.de</a>	<a href="https://www.studium.uni-freiburg.de/de/beratung/studieren-mit-behinderung-oder-chronischer-erkrankung">https://www.studium.uni-freiburg.de/de/beratung/studieren-mit-behinderung-oder-chronischer-erkrankung</a>
TR IZMIR 03	- Hearing Impairments	-Tactile surfaces for	<a href="mailto:engelsiz@iyte.edu.tr">engelsiz@iyte.edu.tr</a>	<a href="https://sks.iyte.edu.tr/en/iztech-without-">https://sks.iyte.edu.tr/en/iztech-without-</a>

	<p>- Visual impairments ...</p> <p>* İzmir Institute of Technology has <b>NO</b> infrastructure to welcome students and staff with disabilities.*</p>	<p>disabled students</p> <p>-disabled lifts at some points (library).</p> <p>-sidewalk works were made on campus <b>main roads</b>.</p> <p>-Studies have been started for three years for visually and hearing impaired individuals.</p> <p>However the studies have not been completed yet.</p>	+90 232 750 62 11	<a href="#">barriers/application-and-suppoort/</a>
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Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
D FREIBUR01	See above	See above	See above	See above
TR IZMIR 03	See above	See above	See above	See above

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information

sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	+49 761 203 4267 Silvia Kühnle International Office <a href="mailto:student-dorms@io.uni-freiburg.de">student-dorms@io.uni-freiburg.de</a>	Housing will be made available via the registration platform.
TR IZMIR 03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	International Admissions and Services <a href="mailto:international@service.uni-freiburg.de">international@service.uni-freiburg.de</a> +49 761 203 4246	<a href="http://www.studium.uni-freiburg.de/en/counseling/ias">http://www.studium.uni-freiburg.de/en/counseling/ias</a>
TR IZMIR 03	<a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a> +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
D FREIBUR01	International Admissions and Services <a href="mailto:international@service.uni-freiburg.de">international@service.uni-freiburg.de</a> +49 761 203 4246	<a href="http://www.studium.uni-freiburg.de/en/counseling/ias">http://www.studium.uni-freiburg.de/en/counseling/ias</a>
TR IZMIR 03	<a href="mailto:gizemkofunveli@iyte.edu.tr">gizemkofunveli@iyte.edu.tr</a> +90 232 750 78 90	<a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a> <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a>  Insurance cover is not automatically provided.

#### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
D FREIBUR01	---	---	
TR IZMIR 03			

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the semester period has finished at the receiving HEI.

#### Any other information regarding the terms of the agreement (optional)

D FREIBUR01:

Grading system at the University of Freiburg (except Law):

1,0/1,3 = sehr gut (very good: an outstanding achievement)

1,7/2,0/2,3 = gut (good: an achievement which lies substantially above average requirements)

2,7/3,0/3,3 = befriedigend (satisfactory: an achievement which corresponds to average requirements)

3,7/4,0 = ausreichend (sufficient: an achievement which barely meets the requirements)

5,0 = nicht ausreichend / nicht bestanden (not sufficient / failed: an achievement which does not meet the requirements)

#### Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
D FREIBUR01	<b>Daniel Weiß</b> Erasmus Institutional Coordinator	22.12.2022	 Digital unterschrieben von Daniel Weiß DN: cn=Daniel Weiß, o=Albert- Ludwigs-Universität Freiburg, ou=International Office, email=daniel.weiss@io.uni- freiburg.de, c=DE Datum: 2022.12.22 16:07:33 +01'00'
TR IZMIR 03	<b>Assoc. Prof. Dr. Nur Başak Sürmeli Eraltuğ</b> Erasmus Institutional Coordinator	22.12.2022	

<sup>5</sup> Scanned signatures are accepted