EUROPEAN UNION

Erasmus+
Enriching lives, opening minds
2021-2027

Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1
Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme [1]

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions
Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Information in highlight are instructions and should be deleted before signing the agreement.

[1] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2021/2022]	[2021]
End of validity	[2028/2029]	[2028]

** One of the two options should be selected.*

A. Information about the higher education institutions

Erasmus code	Name of the institution	Contact detail	Website
TR IZMIR03-İZMIR YÜKSEK TEKNOLOJİ ENSTİTÜSÜ-İYTE İZMİR INSTITUTE OF TECHNOLOGY			https://en.iyte.edu.tr/
Erasmus Institutional Coordinator: Assoc. Prof. Dr. Nur Başak SÜRMELİ ERALTUĞ erasmuskoordinator@iyte.edu.tr +90 232 750 7892 For incoming-students to İYTE: gizemkofunyeli@iyte.edu.tr +90 232 750 78 90			Faculty/ Academic Contact: Architecture: ebruyilmaz@iyte.edu.tr Civil Engineering: gursoyturan@iyte.edu.tr Environmental Sciences: orhangunduz@iyte.edu.tr Mechanical Engin.: sinankandemir@iyte.edu.tr Electrical Engineering: kivilcimyuksel@iyte.edu.tr Engineering Management: enginduran@iyte.edu.tr Computer Science: burakaslan@iyte.edu.tr Energy Systems Engineering: ferhatbingol@iyte.edu.tr
PL BIALYST01– BIALYSTOK UNIVERSITY OF TECHNOLOGY			www.pb.edu.pl
Administrative contact: **Institutional Coordinator:** Malgorzata Malinowska – Czuprys, MA m.malinowska@pb.edu.pl International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland			*Faculty / Academic Contact:* **Faculty coordinator**: Architecture: wa.erasmus@pb.edu.pl Civil Engineering: wb.eramsus@pb.edu.pl Environmental Sciences: wnos.erasmus@pb.edu.pl Mechanical Engineering: wm.erasmus@pb.edu.pl Electrical Engineering: we.eramsus@pb.edu.pl Engineering Management: wiz.erasmus@pb.edu.pl Computer Science: wi.erasmus@pb.edu.pl Energy Engineering: wi.erasmus@pb.edu.pl

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

B. Mobility numbers[2] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	**TO** [Erasmus code of the receiving institution]	***Subject area code (optional)** [ISCED]***	***Subject area name (optional)****	***Field of education – Clarification (optional)***	***Study cycle [short cycle, 1st, 2nd or 3rd] (optional)****	**Number of student mobility periods**			
						Student Mobility for Studies *[total number of students]*	Student mobility for Studies *[total number of months]*	*Student Mobility for Traineeships (optional) ** *[total number of students]*	*Student Mobility for Traineeships (optional) ** *[total number of months]*
TR IZMIR03	PL BIALYST01	0731	Architecture and town planning		1st,2nd, 3rd	3	20		
		0732	Building and civil engineering		1st,2nd, 3rd	3	20		
		0410	Business and administration		1st,2nd, 3rd	3	20		
		0714	Electronics and automation		1st,2nd, 3rd	3	20		
		0715	Mechanics and metal trades		1st,2nd, 3rd	3	20		
		0521	Environmental sciences		1st,2nd, 3rd	3	20		
		0610	Information and Communication Technologies (ICTs)		1st,2nd, 3rd	3	20		
		0713	Energy Systems Engineering		1st	3	12		
PL BIALYST01	TR IZMIR03	0731	Architecture and town planning		1st,2nd, 3rd	3	20		
		0732	Building and civil engineering		1st,2nd, 3rd	3	20		
		0410	Business and administration		1st,2nd, 3rd	3	20		
		0714	Electronics and automation		1st,2nd, 3rd	3	20		
		0715	Mechanics and metal trades		1st,2nd, 3rd	3	20		
		0521	Environmental sciences		1st,2nd, 3rd	3	20		
		0610	Information and Communication Technologies (ICTs)		1st,2nd, 3rd	3	20		
		0713	Energy Systems Engineering		1st,2nd, 3rd	3	20		

[2] Mobility numbers can be given per sending/receiving institutions and per education field (optional*: https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	*Subject area code (optional)** [ISCED]	*Subject area name (optional)**	Number of staff mobility periods			
				Staff Mobility for Teaching *[total number of staff]*	Staff Mobility for Teaching *[total number of days]*	*Staff Mobility for Training (optional)** *[total number of staff]*	*Staff Mobility for Training (optional)** *[total number of days]*
TR IZMIR03	PL BIALYST01	0731	Architecture and town planning	1	5 days (8 hours teaching)	2	5 days
		0732	Building and civil engineering	1	5 days (8 hours teaching)	2	5 days
		0410	Business and administration	1	5 days (8 hours teaching)	2	5 days
		0714	Electronics and automation	3	5 days (8 hours teaching)	2	5 days
		0715	Mechanics and metal trades	1	5 days (8 hours teaching)	2	5 days
		0521	Environmental sciences	1	5 days (8 hours teaching)	2	5 days
		0610	Information and Communication Technologies (ICTs)	1	5 days (8 hours teaching)	2	5 days
		0713	Energy Systems Engineering	1	5 days (8 hours teaching)	2	5 days
PL BIALYST01	TR IZMIR03	0731	Architecture and town planning	1	5 days (8 hours teaching)	2	5 days
		0732	Building and civil engineering	1	5 days (8 hours teaching)	2	5 days
		0410	Business and administration	1	5 days (8 hours teaching)	2	5 days
		0714	Electronics and automation	3	5 days (8 hours teaching)	2	5 days
		0715	Mechanics and metal trades	1	5 days (8 hours teaching)	2	5 days
		0521	Environmental sciences	1	5 days (8 hours teaching)	2	5 days
		0610	Information and Communication Technologies (ICTs)	1	5 days (8 hours teaching)	2	5 days
		0713	Energy Systems Engineering	1	5 days (8 hours teaching)	2	5 days

[Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	*Optional: Subject area*	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[3]	
				Student Mobility for Studies [*Minimum recommended level: B1*]	Staff Mobility for Teaching [*Minimum recommended level: B2*]
TR IZMIR03	All	English		B1	B2
PL BIALYST01	All	English	-	B1/B2	B2

PL BIALYST01:

- *All incoming students must be officially nominated by their home universities by email (s.zuazo@pb.edu.pl).*
- *Bialystok University of Technology's students – mentors help incoming international students at the beginning of their stay in Poland. Address to apply for a mentor pb@esn.pl*
- *Students need to register in the IRK2 system (https://irk2.uci.pb.edu.pl/en-gb/)*
- *Students can choose subjects for maximum 36ECTS per semester*

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR IZMIR03	1 August	15 December
PL BIALYST01	15th July	15th January

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR IZMIR03	15 August	31 December
PL BIALYST01	15th July	15th January

Application procedure for incoming students:

[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR 03	gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	https://uio.iyte.edu.tr/en/erasmus-incoming-students/
PL BIALYST01	incoming@pb.edu.pl	pb.edu.pl/iro https://irk2.uci.pb.edu.pl/en-gb/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR IZMIR03	Application Document Learning Agreement One passport sized biometric photo Scanned passport (identification and visa pages) Health insurance valid in Türkiye Health insurance should cover whole Erasmus period of the student. https://uio.iyte.edu.tr/en/erasmus-incoming-students/		
PL BIALYST01	• *All incoming students must be officially nominated by their home universities by email (s.zuazo@pb.edu.pl).* • *Bialystok University of Technology's students – mentors help incoming international students at the beginning of their stay in Poland. Address to apply for a mentor pb@esn.pl* • *Students need to register in the IRK2 system (https://irk2.uci.pb.edu.pl/en-gb/)* • *Students can choose subjects for maximum 36ECTS per semester*		

The receiving institution will send its decision within 2 – 3 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
TR IZMIR 03	- Hearing Impairments - Visual impairments...	-Tactile surfaces for disabled students -disabled lifts at some points (library).		

		-sidewalk works were made on campus **main roads**. -Studies have been started for three years for visually and hearing impaired individuals. **However the studies have not been completed yet.**
PL BIALYST01	Bialystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland e-mail: s.zuazo@pb.edu.pl Phone : +48 85 746 9047	https://pb.edu.pl/iro/

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR IZMIR 03	General improvements for disabled people has been made. **However, all environmental arrangements have not been completed yet.** engelsiz@iyte.edu.tr +90 232 750 62 11	At the beginning of the semester, İZTECH Without Barriers Team send all academicians a guide called "Information Guide for Instructors" in order to direct them about how they can help to disabled students. https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-supoort/		
PL BIALYST01	Bialystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland e-mail: s.zuazo@pb.edu.pl Phone : +48 85 746 9047	https://pb.edu.pl/iro/accessibility-declaration/		

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR 03	gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/

PL BIALYST01	Bialystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland e-mail: s.zuazo@pb.edu.pl Phone : +48 85 746 9047	https://pb.edu.pl/iro/accommodation/ e-mail: dormitory@pb.edu.pl

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR 03	gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/
PL BIALYST01	Bialystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland e-mail: s.zuazo@pb.edu.pl Phone : +48 85 746 9047	https://pb.edu.pl/iro/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR IZMIR 03	gizemkofunyeli@iyte.edu.tr +90 232 750 78 90	http://ects.iyte.edu.tr/ https://uio.iyte.edu.tr/en/erasmus-incoming-students/ Insurance cover is not automatically provided.
PL BIALYST01	Bialystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Białystok, Poland	https://pb.edu.pl/iro/

	e-mail: s.zuazo@pb.edu.pl Phone : +48 85 746 9047	

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TR IZMIR 03			
PL BIALYST01	https://pb.edu.pl/iro/erasmus/course-catalogue/		

*Minimum grade required to pass the course.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Any other information regarding the terms of the agreement (optional)

Termination of the agreement

In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[4]
TR IZMIR03	**Assoc. Prof. Dr. Nur Başak Sürmeli Eraltuğ** Erasmus Institutional Coordinator	22/11/2022	
PL BIALYST01	Vice Rector for International Cooperation Assoc. Prof. Dorota Anna Krawczyk, DSc, PhD, Eng.		VICE-RECTOR for International Cooperation Assoc. Prof. Dorota Anna Krawczyk, DSc, PhD, Eng. BIALYSTOK UNIVERSITY OF TECHNOLOGY

[4] Scanned signatures are accepted