



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

### Validity period of the agreement

| Timeframe         | Academic Year* | Call Year* |
|-------------------|----------------|------------|
| Start of validity | 2022/2023      | 2022       |
| End of validity   | 2028/2029      | 2028       |

### A. Information about the higher education institutions

| Name of the institution<br>(and department, where relevant)                              | Erasmus code        | Contact details <sup>2</sup><br>(email, phone)   | Websites<br>( General/Faculties/<br>Course catalogue)  |
|--|---------------------|--|--|
| <b>İzmir Yüksek Teknoloji Enstitüsü-İYTE</b><br><br><b>İzmir Institute of Technology</b> | TR IZMIR<br>03      | Erasmus Institutional Coordinator: Assoc. Prof. Dr. Nur Başak SÜRMEĠ ERALTUĞ<br><a href="mailto:erasmuskoordinator@iyte.edu.tr">erasmuskoordinator@iyte.edu.tr</a><br>+90 232 750 7892<br><br>For incoming-students to İYTE:<br><a href="mailto:gizemkofunveli@iyte.edu.tr">gizemkofunveli@iyte.edu.tr</a> +90 232 750 78 90 | <a href="https://en.iyte.edu.tr/">https://en.iyte.edu.tr/</a>  |
| Department of Energy Systems Engineering   |                     | Departmental Coordinator<br>Asst.Prof.Dr. Ferhat BİNGÖL<br>TR-35430 Urla-İzmir<br><a href="mailto:ferhatbingol@iyte.edu.tr">ferhatbingol@iyte.edu.tr</a><br>+90 232 750 6723   |  |
| University of Warsaw   | PL<br>WARSZAW<br>01 | Krakowskie Przedmieście 26/28<br>00-927 Warszawa<br><br>Erasmus+ Institutional Coordinator : Monika Satała<br><a href="mailto:monika.satala@adm.uw.edu.pl">monika.satala@adm.uw.edu.pl</a>   | <a href="http://www.uw.edu.pl">www.uw.edu.pl</a><br><a href="http://www.cnbch.uw.edu.pl">www.cnbch.uw.edu.pl</a> |
| <i>The University of Warsaw Biological and Chemical Research Centre</i>                  |                     | <i>University of Warsaw Biological and Chemical Research Centre<br/>ul. Żwirki i Wigury 101<br/>02-089 Warszawa</i>  |  |

<sup>2</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>(optional)*<br>[ISCED] | Subject area name<br>(optional)* | Number of staff mobility periods                       |   |   |  |
|---|---|---|----------------------------------|--|---|---|--|
|   |   |   |                                  | Staff Mobility for Teaching<br>[total number of staff] | Staff Mobility for Teaching<br>[total number of days] | Staff Mobility for Training<br>(optional)*<br>[total number of staff] | Staff Mobility for Training<br>(optional)*<br>[total number of days] |
| TR<br>IZMIR<br>03                                 | PL<br>WARSZA<br>W01                               | 0713  | Energy Systems Engineering       | 2  | 5 days<br>(min. 8 hours)                              | -   | -  |
| PL<br>WARSZA<br>W01                               | TR<br>IZMIR<br>03                                 | 0531  | Chemistry                        | 2  | 5 days<br>(min. 8 hours)                              | -   | -  |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

| Receiving institution<br>[Erasmus code] | Optional:<br>Subject area  | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>4</sup>          |  |
|---|----------------------------|---------------------------|---------------------------|---|--|
|   |                            |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| TR IZMIR 03                             | Energy Systems Engineering | English                   |                           | N.A.  | B2   |
| PL WARSZAW01                            | Chemistry                  | English                   |                           | N.A.  | C1   |

#### D. Calendar

Nominations of incoming students must reach the institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[day/month] | Spring term*<br>[day/month] |
|---|-----------------------------|-----------------------------|
| TR IZMIR 03                             | 1 August                    | 15 December                 |
| PL WARSZAW01                            | 15 May                      | 15 November                 |

Applications from incoming students must reach the institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[day/month] | Spring term*<br>[day/month] |
|---|-----------------------------|-----------------------------|
| TR IZMIR 03                             | 15 August                   | 31 December                 |
| PL WARSZAW01                            | 15 May                      | 15 November                 |

#### Application procedure for incoming students

| Receiving institution<br>[Erasmus code] | Contact details<br>(email, phone) | Website for information |
|---|-----------------------------------|-------------------------|
|   |                                   |                         |

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

|              |   |   |
|--------------|---|---|
| TR IZMIR 03  | gizemkofunyel@iyte.edu.tr<br>+90 232 750 78 90  | <a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a> |
| PL WARSZAW01 | CNBCH UW Erasmus +<br>Coordinator<br><br>dr Marcin Strawski<br><br>e-mail:<br>marcin@chem.uw.edu.pl | www.uw.edu.pl   |

### E. Additional requirements

| Receiving institution<br>[Erasmus code] | Requirement    | Details        | Website for information (if applicable) |
|---|----------------|----------------|---|
| TR IZMIR 03                             | N.A. for staff | N.A. for staff | N.A. for staff                          |
| PL WARSZAW01                            | N.A. for staff |                |   |

**TR IZMIR03:** The institution will send its decision no later than 5 weeks.

**PL WARSZAW01:** xxxxxx

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Receiving institution<br>[Erasmus code] | Available infrastructure adjusted for people with: | Description of infrastructure (optional)   | Contact details (email, phone)                                 | Website for information   |
|---|--|--|--|---|
| TR IZMIR 03                             | - Hearing Impairments<br>- Visual impairments...   | -Tactile surfaces for disabled students<br><br>-disabled lifts at some points (library). | <a href="mailto:engelsiz@iyte.edu.tr">engelsiz@iyte.edu.tr</a> | <a href="https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/">https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/</a> |

|                |  |   |                   |  |
|----------------|--|---|-------------------|--|
|                | * İzmir Institute of Technology has <b>NO</b> infrastructure to welcome students and staff with disabilities.* | -sidewalk works were made on campus <b>main roads</b> .<br><br>-Studies have been started for three years for visually and hearing impaired individuals.<br><br>1. However the studies have not been completed yet. | +90 232 750 62 11 |  |
| PL - WARSZAW01 | CNBCh UW has infrastructure to welcome students and staff with disabilities.*                                  |   |                   | <a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a> |

| Receiving institution<br>[Erasmus code] | Available support services for people with:  | Description of support services (optional)   | Contact details (email, phone)  | Website for information   |
|---|--|--|---|---|
| TR IZMIR 03                             | General improvements for disabled people has been made. However, all environmental | 1. At the beginning of the semester, İZTECH Without Barriers Team send all academicians a guide called "Information Guide for Instructors" in order to direct them about how they can help to disabled students. | <a href="mailto:engelsiz@iyte.edu.tr">engelsiz@iyte.edu.tr</a><br><br>+90 232 750 62 11 | <a href="https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/">https://sks.iyte.edu.tr/en/iztech-without-barriers/application-and-support/</a> |

|                 |   |  |  |  |
|-----------------|---|--|--|--|
|                 | arrangements have not been completed yet. |  |  |  |
| PL<br>WARSZAW01 |   |  |  | <a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a> |

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information  |
|-------------------------------|--|--|
| TR IZMIR 03                   | <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a><br>+90 232 750 78 90                      | <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a><br><a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a> |
| PL<br>WARSZAW01               | International Relations<br>Office UW<br><a href="mailto:international@adm.uw.edu.pl">international@adm.uw.edu.pl</a> | <a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a>   |

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone) | Website for information |
|-------------------------------|-----------------------------------|-------------------------|
|-------------------------------|-----------------------------------|-------------------------|

|                 |   |  |
|-----------------|---|--|
| TR IZMIR 03     | <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a><br>+90 232 750 78 90 | <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a><br><a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a> |
| PL<br>WARSZAW01 |   | <a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a>   |

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| <b>Institution</b><br>[Erasmus code] | <b>Contact details</b><br>(email, phone)  | <b>Website for information</b>   |
|--------------------------------------|---|--|
| TR IZMIR 03                          | <a href="mailto:gizemkofunyeli@iyte.edu.tr">gizemkofunyeli@iyte.edu.tr</a><br>+90 232 750 78 90 | <a href="http://ects.iyte.edu.tr/">http://ects.iyte.edu.tr/</a><br><a href="https://uio.iyte.edu.tr/en/erasmus-incoming-students/">https://uio.iyte.edu.tr/en/erasmus-incoming-students/</a><br><br>Insurance cover is not automatically provided. |
| PL<br>WARSZAW01                      |   | <a href="http://www.iro.uw.edu.pl">www.iro.uw.edu.pl</a>   |

### **4. Additional information**

| <b>Receiving institution</b><br>[Erasmus code] | <b>Information on recognition process / other useful information:</b> | <b>Contact details</b><br>(email, phone) | <b>Website for information</b> |
|--|---|--|--------------------------------|
| TR IZMIR03                                     |   |  |                                |
| PL<br>WARSZAW01                                |   |  |                                |


### **Termination of the agreement**

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the



other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code] | Name, function   | Date              | Signature <sup>5</sup>   |
|-------------------------------|--|-------------------|--|
| TR IZMIR 03                   | <b>Assoc. Prof. Dr. Nur Başak Sürmeli Eraltuğ</b><br>Erasmus Institutional Coordinator | 13/12/2022        |   |
| PL<br>WARSZAW01               | <i>Monika Satata</i><br>Erasmus Institutional Coordinator                              | <i>24/11/2022</i> | UNIVERSITY OF WARSAW<br>International Relations Office<br>Erasmus Institutional Coordinator<br><i>Ms Satata</i><br>Monika Satata |

<sup>5</sup> Scanned signatures are accepted

